



ORLEANS FIREBIRDS BASEBALL CLUB
PO Box 504 • Orleans, Massachusetts 02653

INTERNS HANDBOOK • 2026

Contents:

Letters from Elaine Brickman, Firebirds Board of Directors
Orleans Firebirds General Information
Cape Cod Baseball League Code of Conduct Policy
2026 Orleans Firebirds Schedule
2026 Orleans Firebirds Interns Contact Information
Driving Directions

Important! Please read and save!
Please call or email if you have *any* questions.

***Please acknowledge receipt of this handbook
via return email as well as signing below that you have received
this handbook for 2026
Thank you!***

Signed:

Dated:

Printed Name:



ORLEANS FIREBIRDS BASEBALL CLUB
PO Box 504 • Orleans, Massachusetts 02653

The philosophy of the Orleans Firebirds is to assemble and field a competitive team under the rules of the NCAA and the Cape Cod Baseball League, and to provide the community with affordable family entertainment while helping the young men who comprise the Orleans Firebirds Baseball Club to mature and develop their skills and a sense of responsibility and civic participation.

2026 Season

Welcome to Orleans!

The entire Orleans Firebirds organization and I thank you for accepting the invitation to join our intern organization for the 2026 Cape Cod Baseball League season. We hope you will enjoy and benefit from your summer in Orleans, and leave with lifelong friendships and memories.

The purpose of this mailing is to outline what you can expect of us and what we expect of you. Please read all of it carefully and retain it for quick reference. If this package leaves any of your questions unanswered, please contact me.

As is stated in the Orleans Firebirds Baseball Club philosophy statement at the top of the page, the Firebirds organization strives to be a winner on the field and in the community. The organization expects that the actions of the players, coaches, and interns on and off the field will be consistent with the club philosophy.

We will be meeting during the first week of June (date to be determined) for the first Intern meeting, at the field.

We all want the 2026 season to be successful, and will work hard with you to make it happen. We look forward to seeing you soon.

Respectfully

Elaine Brickman
732-668-5584

ORLEANS FIREBIRDS

GENERAL INFORMATION • 2026

OVERVIEW: The Orleans Firebirds Baseball Club is a member of the Cape Cod Baseball League, a ten-team league which is sanctioned by the NCAA. The operating expenses of the league are financed in part by Major League Baseball through the NCAA, and by loyal and generous corporate sponsors, as well as individual members of the Firebirds Fan Club. Players and Interns in the Cape League adhere to NCAA rules and regulations just as they do at college. We pride ourselves in attracting the finest collegiate baseball talent in the country each summer. You should feel proud that you have been selected to intern in the Cape League. Our list of alumni now in pro sports, not just baseball, is too long to mention here, but be sure that the Cape League played a very important role in the development of these interns. We hope your experience in sports media and sports management/operations while with the Orleans Firebirds will be fulfilling.

REPORTING DATE: The 2026 Cape Cod Baseball League season opens on **June 13th**. *THE OFFICIAL REPORTING DATES FOR THE ORLEANS FIREBIRDS Players & Interns is Wednesday June 6th .*

Interns are expected to be available for all scheduled games, including make-up games. The only days off are when the team does not have a game.

Interns are responsible for their own transportation and housing.

There is a Dress Code for all Interns. The Orleans Firebirds will provide the shirt to be worn for all Games and events. The intern is responsible for their khaki shorts/skorts, and/or pants (inseam min 7").

If you are going to have a problem getting here on schedule, you must contact Elaine Brickman (732-668-5584). **Please be sure to call and confirm.**

PERSONAL COMMITMENT:

- Attend every home and away game for the entire season and playoffs, if applicable.
- Game Day, Camerapeople, Community, and MLB Liaison Interns are encouraged yet not required to attend away games.
- Arrive by 4:30pm for home games unless otherwise noted.
- Work as an integral part of the Firebirds Intern Organization to assure all Interns are successful.
- Be willing to help as asked, including tasks beyond these Roles and Responsibilities listed here.
- Holding other jobs that do not interfere with your intern duties is acceptable. Let any potential employer know that you are not available during your assigned Firebirds hours.
- There are no game days off, any known conflicts to the schedule must be stated prior to accepting the position and in season emergencies will be approved on a case by case basis.
- Comply with Firebirds Interns dress code requirements:
Dress Code – Firebirds Intern shirt, khaki pants/shorts (7" min inseam), closed toe shoes
- Lanyards with Firebirds ID worn and visible at all times
- Comply with and sign your acceptance of the CAPE COD BASEBALL LEAGUE CODE OF CONDUCT Policy
- Comply with and sign your acceptance of the Firebirds Intern Handbook.
- Any violation of the Firebirds and/or CCBL Code of Conduct will be reason for immediate release

INTERN ASSIGNMENTS:

One Head Intern
12 Game Day Operations
Two Social Media/Marketing
One Photography
One Videography
One Community
One Journalist
One Graphics
One Production
Two Broadcasters
Three Camera Operators
One Sideline Reporter
Two Operations/Club House
Three Analytics
Two Analytics Video
One MLB Liaison
Two GM & Field Manager (Administrative)

The Broadcast, Journalism, Media & Production Interns will work all home and away games. They are responsible for setup and transport of their equipment.

The remaining Interns will work all home games.

The MLB Scout Liaison Intern will work with Sue Horton, General Manager & Head Coach, Kelly Nicholson, to assist the MLB Scouts.

Game Day Operations, Retail and Community Intern responsibilities on game day will include but are not limited to the following.

Parking Lot Management~directing cars where to park
Sideline Management~ keeping fans off the field between innings and off Route 28 at all times.
50/50 Raffle~ staffing table for raffle sale
Autographed Baseball Raffle
Retail sales of Orleans Firebird Merchandise including setup of Home Plate Shop
Pre-game setup of trash barrels, cleanup of trash barrels and fan areas during games and post game.
Setup for post game meals, picking up post game meals from meal sponsors (local restaurants), clean up of post game meals. Stocking drinks for post game meals. Post game meals are for players & coaches.
Staffing entrance points~ passive donation sites, distribute stat sheets and yearbooks
Coordinate Pre-game activities of National Anthem performer and First Pitch personnel

SCHEDULE: During the 2026 Cape Cod Baseball League season, we will play a 40-game schedule (copy

attached). Orleans is in the five-team Eastern Division along with Harwich, Chatham, Brewster, and Yarmouth-Dennis (Y-D). We will play each of these teams six times, three at home and three on the road. The Western Division is made up of teams from Hyannis, Cotuit, Falmouth, Bourne, and Wareham. We will play each of those teams four times, two home and two away. The longest distance to a road game is about fifty miles. Interns provide their own transportation to away games.

The season officially begins **Saturday, June 13th** and the regular season ends on **Wednesday, August 2nd** with the top four teams in each division qualifying for the playoffs which will begin on **Tuesday, August 4th through August 12th**. The top team in each division will play the fourth place team, and the second place team will play the third place team in the first round of the playoffs (2-out-of-3). In the second round, the first round winners in each division will play each other (also 2-out-of-3). The winners then advance to a 2 out of 3 championship final.

A workout at Fenway Park for all league players, attended by scouts from all MLB teams (*no agents or advisors allowed!*), will be held *on a Monday in July*: a definite date and details will be available when the season begins in June. Last year, all position players participated, and pitchers were not required to attend but were welcome to come and shag during BP. Players under control by a MLB team may participate after signing a disclaimer/release. Interns interested in attending must sign up prior to the workout and provide their own transportation to Fenway Park.

The All-Star game between the East and West All-Stars will be played on **Saturday July 18th** at Whitehouse Field, home of the Harwich Mariners. Broadcast details are still being worked out, Gametime is tentatively scheduled for 6:00 PM; the game will be televised (network TBD) and broadcast on WCAI, the Cape and Islands NPR. Several events will precede the game, such as the Home Run Contest, autograph session and player brunch.

TRAVEL: The field is located at 78 Eldredge Park Way, at the intersection of Eldredge Parkway and Route 28. Should you need further assistance locating the clubhouse and don't find any friendly natives to help you, the phone number there is **508-255-0793**, or call Elaine Brickman, **732-668-5584**. **Directions to the field can be found online at capecodbaseball.org**