



Employment Application - 2024

WE ARE AN EQUAL OPPORTUNITY EMPLOYER and our employment decisions are made without regard to race, color, religion, age, sex, national origin, handicap, disability or marital status. We reasonably accommodate individuals with handicaps, disabilities and religious beliefs.

Applicant Information
Please PRINT and completely answer all questions

Full Name: _____ Date: _____
LastFirstM.I.

Address: _____
Street AddressApartment/ Unit #

_____ City _____ State _____ Zip Code

Home Phone: _____ Cell Phone: _____

Email Address: _____ Available start date: _____

Position Applied For: _____

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
AM							
PM							

Indicate days/times you are NOT Available

How did you hear about this company?

	Yes	No		Yes	No
Are you a citizen of the United States?	<input type="checkbox"/>	<input type="checkbox"/>	If no, are you authorized to work in the U.S.?	<input type="checkbox"/>	<input type="checkbox"/>
Can you, within 3 days of interview, submit documentation verifying that you are legally eligible to work in the USA?	<input type="checkbox"/>	<input type="checkbox"/>			
Have you ever worked for this company?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, when? _____		
Are you 18 years of age or older?	<input type="checkbox"/>	<input type="checkbox"/>	If not, state your age for child labor law purpose only: _____		
Do you speak any foreign Language? (Spanish, French, etc.)	<input type="checkbox"/>	<input type="checkbox"/>			

If Yes, which language(s): _____

Education (May or may not be considered depending on job applied for)				
Describe any educational degrees, skills, training or experience you believe are relevant				
NAME & LOCATION OF SCHOOL	YEARS ATTENDED?	DID YOU GRADUATE?	SUBJECTS STUDIED	
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				
Other				

Employment History (Please complete for full-time and/or part-time - list most recent first)

DATE MONTH AND YEAR	NAME & ADDRESS	POSITION	REASON FOR LEAVING
FROM			
TO			
FROM			
TO			
FROM			
TO			

Is there any other name under which you have employment/education records? Yes No

If Yes, indicate name records are listed under _____

References

Please list three professional/character references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

**Applicant's Acknowledgement
(Please Read Carefully & Sign)**

I certify that the information I have given herein is true and complete to the best of my knowledge. I understand that any misrepresentation, omissions of facts or incomplete answers in any application document will disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of facts in any application document will be cause for my immediate dismissal.

I understand that, if employed, my employment with the Employer is not for a specific term and may be terminated by me or the Employer with or without notice or cause at any time. I further understand that no oral promise, Employer policy, customer business practice or other procedure (including the Employer's Personnel Handbook or any personnel manuals) constitute an employment contract or modification of the at-will employment relationship between me and the Employer.

I authorize investigation of all matters outlined in this application. I hereby give the company and/or its designated subscriber permission to contact the previous employers, doctors, medical providers, references and to conduct investigative background inquiries on me including consumer credit, criminal convictions, motor vehicle and other reports from various Federal, State and other agencies that maintain records related to the above mentioned items, as well as claims records on file at insurance companies. I hereby release the company and any person giving or receiving any such information for any purpose related to my employment from any liability as a result of such contacts. Information regarding credit history and driving history will not be inquired into unless it is necessary and directly related to the job applied for in this application.

Applicant's Signature

Date