



NCAA Division I Baseball Umpire Advisor

The NCAA seeks a qualified independent contractor to further the NCAA's ongoing commitment to improving the overall quality and consistency of umpiring throughout collegiate baseball. The Division I Baseball Umpire Advisor will provide assistance to the national coordinator of baseball umpires, who is responsible for managing and coordinating the activities associated with implementing the NCAA Baseball Umpire Program. Division I Baseball Umpire Advisor responsibilities will include regular season observation of prospective Division I Baseball Championship umpires (in-person, on television, etc.); observation of umpires during the Division I Baseball Championship (if requested); assisting in the recommendation of championship umpires to the Division I Baseball Committee; supporting preseason regional officiating clinics and/or an online clinic (if applicable); and other duties as assigned by the national coordinator, NCAA staff and/or baseball committee. Please submit a cover letter, resume (listing qualifications), and list of references no later than October 25, 2024, to Randy L. Buhr via email at rlbuhr@ncaa.org. Please contact Randy L. Buhr (rlbuhr@ncaa.org; 317-917-6222) at the NCAA national office with any questions.

Services to be provided to the NCAA will include, but are not necessarily limited to, the following:

1. Regular season observation of prospective championship umpires (in-person, on television, etc.) within a specified region(s) and submission of online observations in a timely fashion.
2. Attend the annual NCAA Division I Baseball Championship Umpire Selection Meeting.
3. Assist in the recommendation of championship umpires to the Division I Baseball Committee.
4. Observation of umpires during the NCAA Division I Baseball Championship (if requested).
5. Support the national coordinator in the planning and operation of one preseason in-person regional umpire clinic (if applicable) and/or an online umpire clinic (if applicable).
6. Participate in the NCAA Baseball Umpire Program annual meeting with Division I conference representatives.
7. Serve as a liaison to various conference coordinators of officials.
8. Participate on NCAA Baseball Umpire Program conference calls and/or Microsoft Teams meetings.
9. Assist in the preparation of printed educational materials and the CCA Baseball Umpires Manual (if requested).

10. Serve as a video review official for any applicable round of the NCAA Division I Baseball Championship (if requested).
11. Serve as a site representative for any applicable round of the NCAA Division I Baseball Championship (if requested).
12. Other duties as assigned by the national coordinator, NCAA staff and/or NCAA Baseball Committees.

Those interested in providing services should demonstrate his/her proficiency in the following areas:

1. Extensive knowledge of NCAA Baseball Rules and current umpire mechanics and techniques.
2. Proficiency in computer skills, including Microsoft Outlook and Word.
3. Strong administrative and organizational skills.
4. Effective communication skills, both verbal and written.
5. Familiarity with and ability to relate to NCAA baseball coaches and umpires.
6. Experience as a college or professional umpire, and/or extensive knowledge of college baseball.

This person also must satisfy the following requirements:

1. This person cannot be an active NCAA coach, umpire, or Division I Baseball conference umpire coordinator/assignor.
2. This person shall not be involved in assigning umpires for any regular season NCAA Division I baseball game.

Principal Contacts: Members of the NCAA staff; NCAA National Coordinator of Umpires; other Division I Baseball Umpire Advisors; NCAA Baseball Secretary-Rules Editor; NCAA Baseball Director of Umpire Training; NCAA Division I Baseball Committee; RefQuest Plus (RQ+); Short's Travel Management; conference coordinators of baseball umpires; and conference baseball administrators.