

Stadium Operations Internship

Elizabethton River Riders

Elizabethton, TN

Salary: Monthly Stipend

Status: Full Time
Internship/Trainee

Start Date: May 2022

Submit Your Résumé to:
maya@elizabethriversiders.com



Club Contact:

Maya Mathis Tel: (423) 547-6443
804 Holly Lane
Elizabethton, TN37643

JOB DESCRIPTION:

The Elizabethton River Riders Stadium Operations Trainee is responsible for general upkeep and game preparation in all facets of: guest services, security, stadium events, ADA services and overall event management at Northeast Community Credit Union Ballpark • Assist with event logistical set-up for all River Riders home games and events • Assist with the logistics of game-day staff training, concessions workers, cleaning crew and security • Support with the inventory and deployment of stadium specific signage • Aid in the preparation and operation of the kid's zone • General clerical office duties, filing, data entry, etc. • Explore ways to improve customer service and the stadium experience • Develop full knowledge of the Elizabethton River Riders ticket and stadium policies • Perform other duties as assigned • Display excellent customer service, interpersonal, and problem-solving skills • Be a detail oriented individual with excellent written and verbal skills • Self-starter and multi-tasker with ability to prioritize and be efficient with many projects • Demonstrated computer proficiency in Microsoft Word, PowerPoint, and Excel • Lifting objects weighing up to 40lbs. may be required • Ability to work flexible hours including nights, weekends, holidays, game days, and off-site events on non-game days • Other duties as assigned

EXPERIENCE REQUIRED:

Qualifications: •Must be in the process of acquiring a bachelor's degree or have recently acquired one •Ability to work well with others to complete common tasks

and goals ·Excellent oral and written communication skills ·Ability to work well within a team environment as well as strong independent work ethic ·Must possess an eagerness to learn new skills and techniques ·Self driven with a positive attitude and able to handle multiple tasks, willingness to work long hours (nights, weekends, and holidays included)