



## **Kingsport Axmen**

### **Stadium Operations Internship**

**Status:** Full Time, Internship/Trainee

**Start Date:** May 17, 2022

**Submit Your Résumé to:**  
ldavis@axmenbaseball.com

**Club Contact:**

Logan Davis  
General Manager

Tel: (502)-541-1518

The Kingsport Axmen are a member of the Appalachian League based in Kingsport, TN. 2022 marks the second season of the new Appalachian League which is a partner league of Major League Baseball. Kingsport Axmen call Hunter Wright Stadium home.

**Responsibilities:**

Specific responsibilities include but are not limited to, the following:

- The Kingsport Axmen Stadium Operations Intern will report directly to the Assistant General Manager
- The Stadium Operations Intern is responsible for general upkeep and game preparation in all facets of guest services, security, stadium events, ADA services and overall event management at Hunter Wright Stadium
- Assist with event logistical set-up for all Axmen home games and events at Hunter Wright Stadium
- Assist with the logistics of game-day staff training, including guest services, ticket sellers, ticket takers, and security
- Support with the inventory and deployment of stadium specific signage
- Aid in the preparation and operation of the kid's zone
- General clerical office duties, filing, data entry, etc.
- Explore ways to improve customer service and the stadium experience
- Develop full knowledge of the Kingsport Axmen ticket and stadium policies
- Perform other duties as assigned
- Display excellent customer service, interpersonal, and problem-solving skills
- Be a detail-oriented individual with excellent written and verbal skills
- Self-starter and multi-tasker with ability to prioritize and be efficient with many projects
- Demonstrated computer proficiency in Microsoft Word, PowerPoint, and Excel
- Lifting objects weighing up to 40lbs. may be required

- Ability to work flexible hours including nights, weekends, holidays, game days, and off-site events on non-game days
- Other duties as assigned

**Qualifications:**

- Must be in the process of acquiring a bachelor's degree or have recently acquired one
- Ability to work well with others to complete common tasks and goals
- Excellent oral and written communication skills
- Ability to work well within a team environment as well as strong independent work ethic
- Must possess an eagerness to learn new skills and techniques
- Self-driven with a positive attitude and able to handle multiple tasks
- Willingness to work long hours (nights, weekends, and holidays included)