Step 1: Navigate to https://www.mlb.com/baseball-assistance-team and select the B.A.T. Pre-Screen Survey.
Step 2: Fill out first name, last name, email address, and preferred language prior to pressing Submit.
Step 3: Navigate to the email you entered on the survey and select “Accept Invitation”.

Hello!

Lee Hodson has invited you to join a MLB B A T account they created. Click the button below to accept the invitation.

ACCEPT INVITATION

Or, copy and paste this link into your browser if the button is not working for you:
https://go.trackwa.com/#/user/verify/7d3773fb-7260-44a3-bce7-67dd19e38e98?user_id=97911&invite=true
Step 4: Choose a password and verify that password before selecting “Finished” and being directed to www.TrackVia.com. The password must include: 12 characters, including a capital letter, a number, and a special symbol (for example: !, @, #, $, %, &).
Step 5: Complete an eligibility survey by clicking on the Eligibility Survey (red) box.
Step 6: Complete all fields of the B.A.T. Eligibility Survey.

Step 7: Submit the B.A.T. Eligibility Survey by clicking “COMPLETE SURVEY” on the top right-hand corner, then click “Save” on the next page. You will be taken back to the Applicant Home page.
Step 8: On the Applicant Home page, click the pencil under “Personal Information” to begin entering your information.
Step 9: Enter in all fields with your information. Once completed, click save changes on the (top right-hand corner).
Step 10: The B.A.T. office will review your Eligibility Survey and you will receive an email to be prompted to begin your application. Please refer to the application column to view which application you have been designated to complete (Grant/Scholarship/Crisis).
Step 11: Once reviewed by the B.A.T. office, the applicant has been prompted to complete a B.A.T. Grant Application. *Applicant can also be prompted to complete a Scholarship Application or Crisis Application based on results of the eligibility survey.
Step 12: Click on “Applicant Home” (top left corner) to open the drop-down menu. Click “Requests”.

Step 13: Click Create Request (red box) to begin filling out your application.
Step 14: Under “New Request”, use the drop down to click your name.

Step 15: Click “Save Request”. Begin filling out information by click the add bottom on each section
- Income
- Assets
- Expenses
- Outstanding Debt
- Documents
- Children
- Living Arrangements

- Income
  - My Sources of Income
Step 16: To save changes as you go, please click "Save Changes" in the upper-right corner. You are welcome to leave the application and finish it at another time. Once all information has been completed, click save changes (top right-hand corner).
Step 17: In order to submit your application, click under “Status” and change to “Requested”. Click “Save Changes”.

![Application Information Screenshot]

Contact Info: If you have any questions, please call the BAT office at 212-931-7832 or email us at BAT@milb.com.
BAT Grant System – Applicant Guide

Step 18: Click “Dashboards” in the top left-hand corner, then click “Requests”. Your application will now have moved from “My Drafts” to “My Requests”.

Final Step: The B.A.T. office will now have access to review your application. Please check back to My Requests to monitor the status of your application. The office will contact you with any questions.