



DAYTON DRAGONS

PART-TIME RETAIL STORE ASSISTANT

POSITION OVERVIEW:

Are you passionate about sports retail and delivering exceptional customer service? The Dayton Dragons are seeking a highly motivated and organized individual to join our team as a part-time Retail Store Assistant. This role offers a unique opportunity to contribute to the fan experience by ensuring our retail operations run smoothly and efficiently, both online and in-store. This part-time position typically requires 20-30 hours per week.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Manage warehouse inventory storage and organization.
- Oversee the receipt and inventory of product shipments, ensuring accuracy in packing slips and billing.
- Assist in managing and overseeing the retail store during games and other events.
- Fulfill online orders efficiently and accurately.
- Conduct regular inventory cycle counts to maintain accurate inventory records for accounting purposes.
- Assist with scheduling and coordinating part-time/game-day retail staff.
- Perform other duties as assigned to support retail operations and enhance the fan experience.

QUALIFICATIONS:

- Personable and possessing excellent customer service skills.
- Highly organized and detail-oriented with strong problem-solving abilities.
- Ability to thrive and maintain composure in a fast-paced and dynamic environment.
- Strong communication and interpersonal skills.
- Basic computer proficiency, including experience with inventory management systems (preferred but not required).
- Ability to work flexible hours, including evenings, weekends, and holidays, particularly during game days and events.
- Ability to lift and move merchandise up to 30 lbs. as needed.

TO APPLY:

Please email your resume to **Lamont Fox** at lamont.fox@daytondragons.com.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, age, disability, gender identity, marital or veteran status, or any other protected class.

