

RICHMOND FLYING SQUIRRELS JOBS



Position: Banquet Manager/Grillmaster
Department: Food and Beverage
Reports to: Director of Food and Beverage
FLSA Status: Non-Exempt Part-Time

The Richmond Flying Squirrels, Double-A affiliate of the San Francisco Giants, has an immediate opening for Banquet Managers. This position is responsible for the complete oversight and operation of the Banquet Area. Banquet Managers will also assist in keeping The Diamond a clean environment, and work with the management staff to resolve any situation which requires attention.

Major Responsibilities:

- Complete oversight and operation of the banquet area(s)
- Maintain complete and accurate inventories
- Supervise setup and breakdown of the banquet area
- Supervise the production of all menu items to food service standards
- Oversee and maintain the cleanliness and sanitation of the banquet area(s)
- Provide superior customer service to fans
- Train and supervise all banquet area employees
- Ensure all food is prepared to quality specifications
- Supervise and assist all employees in the preparation of all menu items, consistency being of the utmost importance
- Complete all inventory/order requests correctly
- Communicate effectively to employees and management
- Perform other duties as assigned

Qualifications:

- Move quickly in a fast-paced environment
- Possess strong leadership abilities and be able to work independently
- Food Service and POS experience preferred, but not required
- Good problem solving skills and organizational ability
- Ability to work flexible hours including daytime, evening, weekends, and holidays, as needed
- Must be able to speak, read, and write English
- Must have professional attitude and appearance

To apply for this position, please print and complete the **CANDIDATE INFORMATION FORM**. The completed form may be returned to the Flying Squirrels Front Office at The Diamond, or scanned and emailed to staffing@squirrelsbaseball.com.