

**Job Summary:**

The Columbus Clippers seek a candidate to assist its merchandise staff in the team's daily operations, with an emphasis on branded team apparel. Those interested in a career in professional or collegiate athletics will gain experience and develop skills critical to beginning a career in sports merchandising. Experience in retail is not required but not essential.

**Essential Functions:**

- Help manage the Clippers Cargo Store with day to day game day and non game day functions.
- Help train game day staff with techniques that promote excellent customer service skills.
- Assist with the ordering of new merchandise and visual display of merchandise in stores.
- Process Internet orders daily and maintain the online store in all operations.
- Receive and inspect all new merchandise.  
Organize products in storage rooms and maintain cleanliness of storage rooms.
- Help execute retail promotions, including non game day events
- Maintain and restock of the Cargo store daily.

**Other Duties:**

- Represent department as liaison for outside events, non game day events
- Assist with other departments as needed
- Represent the Clippers at various community outreach events.
- Other duties as assigned.

**Minimum Qualifications:**

Currently enrolled in a college/university or obtained a bachelor's degree or equivalent. Previous experience in a sports environment and/or retail and customer service experience are strongly preferred. Ability to work nights, weekends and holidays as required.

**Skills & Abilities:**

- Excellent customer service skills and abilities.
- Excellent written and verbal communication skills.
- Ability to multitask in a fast-pace and stressful environment.
- Proficient with Microsoft Office (Word, Excel, PowerPoint).
- Ability to lift and carry boxes up to 50 lbs.
- Ability to work up to 14 hours per day, up to 80 hours per week (in-season).