

APPLICATION FOR EMPLOYMENT

Applicant: This pre-employment questionnaire is strictly for the purpose of helping us make our hiring decisions. For this reason, it is important that you complete this application completely and truthfully. Do not leave any blank spaces.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, SEX, SEXUAL ORIENTATION, RELIGION, COLOR, NATIONAL ORIGIN, GENETIC INFORMATION, CITIZENSHIP STATUS, DISABILITY, AGE, MARITAL STATUS, PARENTAL STATUS, PROTECTED VETERAN STATUS, SOURCE OF INCOME, OR ANY OTHER CONSIDERATION MADE UNLAWFUL BY APPLICABLE FEDERAL, STATE AND LOCAL LAW. IT IS ALSO OUR POLICY TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS RESPECTING CONSIDERATION OF UNEMPLOYMENT STATUS IN MAKING HIRING DECISIONS.

If you require a reasonable accommodation in completing this application, please contact a Levy Restaurants manager.

PERSONAL INFORMATION

Name _____ Date _____
 Street Address _____ Phone (_____) _____
 Apartment Number _____ Alternate (_____) _____
 City _____ Are you 16 years of age or older? Yes No
 State _____ Zip _____ Are you 18 years of age or older? Yes No
 E-Mail Address _____ Are you 21 years of age or older? Yes No

Are you legally authorized to work in the United States? Yes No
 (The sole purpose of this question is to ensure compliance with laws governing unauthorized employment in the United States.)

In case of emergency, notify _____ Phone (_____) _____
 Address _____ City/State _____ Zip _____

EMPLOYMENT DESIRED

Are you seeking full- or part-time employment? Full-time Part-time
 Are you currently working at any Levy location or at the Home Office? Yes No

Hours Available

	SUN	MON	TUE	WED	THUR	FRI	SAT
FROM							
TO							

Are there any obligations or commitments which would prevent you from working the above hours? Yes No
 If yes, please explain _____
 At which location are you applying? _____ For what position(s) are you applying? _____
 If hired, when would you be able to start work? _____ If hired, what rate of pay do you expect to receive? _____
 Have you ever applied for a job at any Levy location? Yes No
 If yes, when and where did you apply? _____
 Have you previously worked at any Levy location, Levy Home Office or at any Compass Group location? Yes No
 If yes, when and where? From _____ To _____ Location _____
 Why did you leave? _____
 To your knowledge, do you have any relatives working at any Levy location or Home Office? Yes No
 If yes, list names and relationships _____
 How did you learn about this job? Newspaper Advertisement Employee (Name) _____
 Own Initiative Other (Specify) _____



GENERAL WORK EXPERIENCE

Check any of the following areas in which you have experience or special skills:

- | | | |
|--|---|---|
| <input type="checkbox"/> Bartending | <input type="checkbox"/> Bookkeeping/Accounting | <input type="checkbox"/> Shipping and Receiving |
| <input type="checkbox"/> Kitchen: Cook, etc. | <input type="checkbox"/> Customer Service | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Restaurant Bus Person | <input type="checkbox"/> Janitorial | <input type="checkbox"/> Computer Skills |
| <input type="checkbox"/> Restaurant Host | <input type="checkbox"/> Maintenance | <input type="checkbox"/> Other |
| <input type="checkbox"/> Server | <input type="checkbox"/> Sales | |

EDUCATION

SCHOOL	NAME AND LOCATION OF SCHOOL	MAJOR COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	TYPE OF DEGREE, DIPLOMA OR CERTIFICATION
College(s)					
High School					
Other (Include trade or vocational schools, licenses and certifications)					

Do you plan to return to school? Yes No If yes, when? _____ where? _____

OTHER PERSONAL HISTORY

Have you ever been terminated (involuntarily) from any previous employer? Yes No

If your answer is "yes", please explain _____

JOB ABILITIES

Are you able, with or without accommodation, to perform the essential functions of the job for which you have applied? Yes No

If you would require reasonable accommodation to perform the functions of the job for which you have applied, how would you perform the essential job functions and with what accommodations? _____

EMPLOYMENT HISTORY

(Start with most recent and work back. Please include any military or volunteer service.)

Dates of Employment: from _____ / _____ to _____ / _____
Month Year Month Year

Name of Employer _____ Phone (_____) _____

Your Position _____ Address _____

Supervisor's Name/Title _____ City/State _____ Zip _____

Rate of Pay \$ _____ / hourly or annually Previous Position (if any) _____

Briefly describe duties _____

Reason(s) for leaving? _____

Dates of Employment: from _____ / _____ to _____ / _____
Month Year Month Year

Name of Employer _____ Phone (_____) _____

Your Position _____ Address _____

Supervisor's Name/Title _____ City/State _____ Zip _____

Rate of Pay \$ _____ / hourly or annually Previous Position (if any) _____

Briefly describe duties _____

Reason(s) for leaving? _____

Dates of Employment: from _____ / _____ to _____ / _____
Month Year Month Year

Name of Employer _____ Phone (_____) _____

Your Position _____ Address _____

Supervisor's Name/Title _____ City/State _____ Zip _____

Rate of Pay \$ _____ / hourly or annually Previous Position (if any) _____

Briefly describe duties _____

Reason(s) for leaving? _____

Dates of Employment: from _____ / _____ to _____ / _____
Month Year Month Year

Name of Employer _____ Phone (_____) _____

Your Position _____ Address _____

Supervisor's Name/Title _____ City/State _____ Zip _____

Rate of Pay \$ _____ / hourly or annually Previous Position (if any) _____

Briefly describe duties _____

Reason(s) for leaving? _____

PLEASE READ CAREFULLY BEFORE SIGNING BELOW

I certify that the facts contained in this application (including any resume or other materials submitted by or for me) and statements made by me during any interviews are true, correct and complete. I understand that falsified, concealed or omitted statements pertaining to this application shall be grounds for rejection of my application for employment or termination of employment, no matter when discovered.

I authorize investigation of all statements contained herein and also authorize my present and former employers, and any references listed, to give Levy Restaurants any and all information concerning my previous employment, educational background, criminal convictions, as well as any other pertinent information, personal or otherwise. I authorize Levy Restaurants or their agent to make an investigative consumer report whereby information is obtained through personal interviews with neighbors, friends or others with whom I am acquainted. I understand I will be required to sign separate Disclosure and Authorization forms as required by the Fair Credit Reporting Act and other state laws. In consideration for Levy Restaurants' review of my application, I hereby release all parties from any and all liability for damage that may result from furnishing and receiving any information relating to my background, to the greatest extent allowable by law.

I agree to submit to a drug and alcohol screening process as a prerequisite to employment, if requested, or if employed, at any time during my employment as a condition of continued employment. With respect to the drug and alcohol screening process, I hereby hold Levy Restaurants harmless from any and all possible liability arising therefrom.

I understand and agree that, if hired, I will follow the policies, rules, regulations and procedures of Levy Restaurants and that MY EMPLOYMENT IS AT WILL, AND THEREFORE, FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES OR SALARY, BE TERMINATED BY LEVY RESTAURANTS OR BY ME AT ANY TIME FOR ANY REASON, OR NONE, WITH OR WITHOUT PRIOR NOTICE. I further understand that this "at will" employment relationship cannot be changed by any written document or by conduct, unless my employment is covered by a collective bargaining agreement which provides otherwise, or if such change is specifically acknowledged in writing by the President and CEO of Levy Restaurants. I also understand that completing this application does not indicate that there is a current job opening and does not obligate Levy Restaurants to hire me, and that nothing contained in this application or said to me during this employment process constitutes a guarantee of employment for any definite period of time. Furthermore, none of the employment manuals or handbooks that may be distributed to me during the course of my employment shall be construed as a contract.

Finally, I understand that during my employment with Levy Restaurants, I may learn or develop confidential or proprietary information, including, but not limited to, trade secrets, technical data, marketing techniques, training materials, business methods, recipes and future plans. I hereby acknowledge and recognize Levy Restaurants as the exclusive owner of such confidential information and agree that I will not, at any time, disclose such information to persons not employed by Levy Restaurants. Furthermore, I agree that any work I prepare within the scope of my employment is considered the exclusive property of Levy Restaurants.

Levy Restaurants is also required by law to notify certain applicants that:

Smoking is prohibited in all indoor areas of Levy Restaurants, unless designated smoking areas have been established by a particular office in accordance with applicable state and local law.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.

Date _____ Signature _____

Signature of Interpreter _____

Print Interpreter's Name _____

Please use additional sheets if necessary to add to any of your responses.