

## Transfer Tickets

1. Log in to your TicketReturn account

The screenshot shows the TicketReturn website interface. At the top, there is a yellow login bar with the text "Customer Login" and input fields for "username" and a password. Below the login bar, there is a link to "Change Password or Email Temp Password". The main header features the "TicketReturn BOXOFFICE" logo and a search bar with the placeholder text "Search Artist, Team, or Venue" and a "SEARCH" button. A large banner image shows a long line of people with the text "Don't Get Stuck In Line! - BUY ONLINE! -" and "Buy Online!" below it. Below the banner, there are two tabs: "EVENTS" and "CATEGORIES". Under the "EVENTS" tab, the date "Jun 8 Mon" and time "7:05 PM" are displayed. The event title is "Clearwater Threshers at Daytona Tortugas" and the location is "Jackie Robinson Ballpark in Daytona Beach, FL". A "FIND" button is located to the right of the event details.

2. Click transfer tickets

The screenshot shows a user account menu. At the top, there is a green bar with the text "Welcome, Tortugas!" and a "-Logout-" link. Below this, there is a list of menu items, each in a dark green button with white text. The "Transfer Tickets" button is highlighted with a yellow background. The other menu items are "Print Tickets", "Sell Tickets", "Donate Tickets", "Exchange Tickets", "View All Tickets", "Your Account", and "Change Password".

3. Select the applicable events and click next

Welcome, Tortugas! [-Logout-](#)

**Event(s) >** Ticket(s) Email Confirm Receipt

Transfer Tickets > Select Event(s)

**Next**

| Select All <input type="checkbox"/> |   |  |
|-------------------------------------|---|--|
| May 1 Fri 7:05 PM                   | Tampa Tarpons<br>Jackie Robinson Ballpark | Select <input checked="" type="checkbox"/> |
| May 2 Sat 7:05 PM                   | Tampa Tarpons<br>Jackie Robinson Ballpark | Select <input type="checkbox"/>            |

4. Check the tickets you want to transfer and click next

Welcome, Tortugas! [-Logout-](#)

Event(s) **Ticket(s) >** Email Confirm Receipt

Transfer Tickets > Select Ticket(s)

**Next**

Select All

May 1 7:05 PM Tampa Tarpons

Select All

| Select                              | Level | Section | Row | Seat | Face Value |
|-------------------------------------|-------|---------|-----|------|------------|
| <input checked="" type="checkbox"/> | GA    | GA      |     |      | \$9.00     |

**Next**

**Start Over**

5. Select your recipient by entering the recipient's email address (the recipient does not need to have a TicketReturn account) and click next

Welcome, Tortugas! [-Logout-](#)

Event(s) Ticket(s) **Email >** Confirm Receipt

**Transfer Tickets > Enter Recipient**

**Recent Recipients**

[REDACTED]

Paul Kreinzer (paulkreinzer@gmail.com)

[REDACTED]

**OR**

Email Address\*

\* You can only transfer tickets to one recipient at a time

**Next**

**Start Over**

6. When you reach the confirmation page, review that the information is correct and click transfer tickets

*NOTE: Once a ticket is transferred, the ticket is no longer valid in the original customer's account*