



MY *Hops* TICKETS

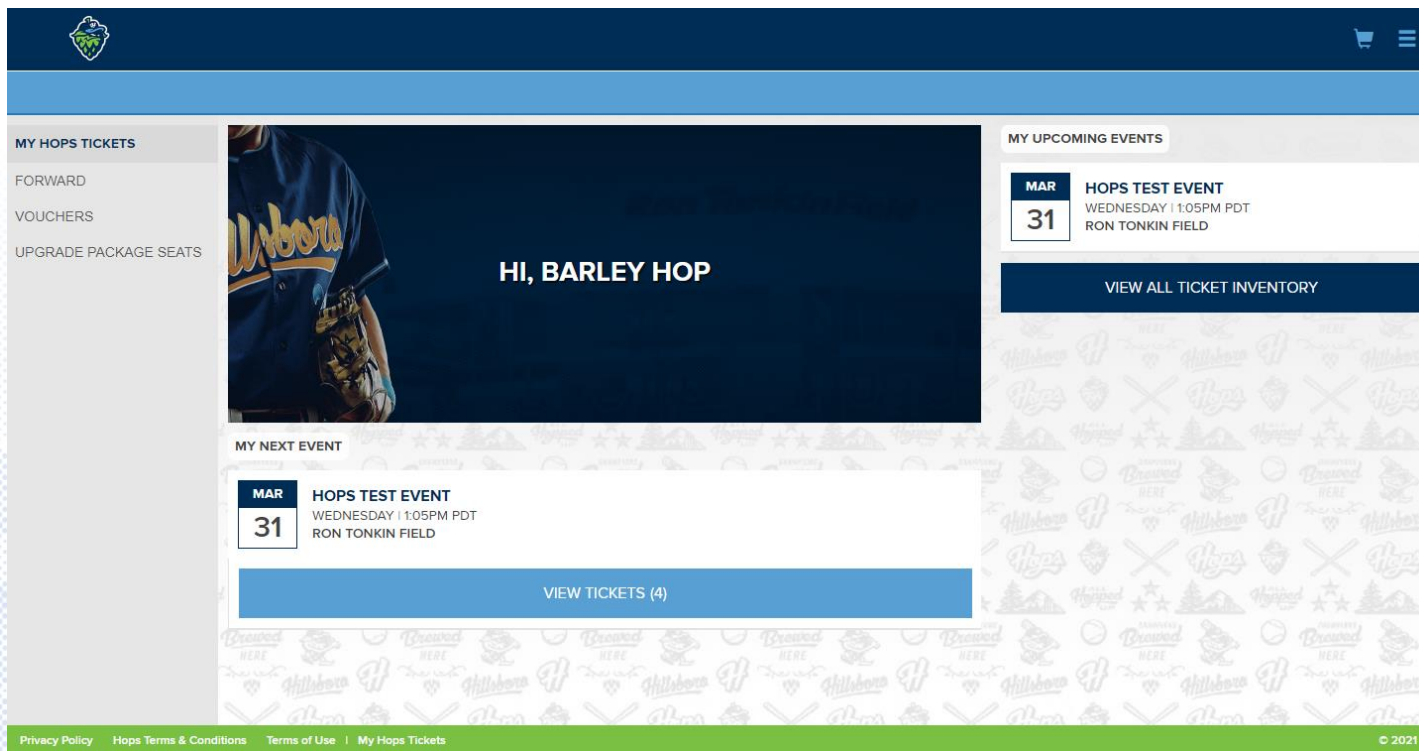
USER GUIDE

TICKET FORWARDING

FOR MORE INFORMATION, VISIT

HILLSBOROHOPS.COM

OR CALL **503.640.0887**



WITH TICKET FORWARDING, YOU CAN EASILY SEND TICKETS AND PARKING PASSES TO FAMILY, FRIENDS, EMPLOYEES, AND CLIENTS FROM YOUR **MY HOPS TICKETS** ACCOUNT.

IF THE PERSON YOU SEND THE TICKET TO CANNOT ATTEND THE EVENT, YOU CAN RECALL THE TICKET AND KEEP IT FOR YOURSELF, OR FORWARD TO ANOTHER PERSON.



AFTER LOGGING INTO YOUR **MY HOPS TICKETS** ACCOUNT YOU WILL FIND YOURSELF ON YOUR PERSONAL HOMEPAGE.




TO BEGIN FORWARDING A TICKET, CLICK ON “FORWARD” IN THE COLUMN FOUND ON THE LEFT-HAND SIDE OF THE HOMEPAGE.


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MARCH



Select an event from the list below that contains Forward eligible tickets. Select the "View All Ticket Inventory" button to view all tickets.

HOPS TEST EVENT
WED, MAR 31, 2021 1:05PM PDT
RON TONKIN FIELD

4 SEATS

VIEW ALL TICKET INVENTORY

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FROM HERE, CLICK ON THE FIELD OF THE EVENT THAT YOU
WOULD LIKE TO FORWARD TICKETS FROM.


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 SELECT TICKETS TO FORWARD

HOPS TEST EVENT
WED, MAR 31, 2021 1:05PM PDT
RON TONKIN FIELD

☐ SELECT ALL

<input checked="" type="checkbox"/>	SECTION 1	ROW A	SEAT 1
<input type="checkbox"/>	SECTION 1	ROW A	SEAT 2
<input type="checkbox"/>	SECTION 1	ROW A	SEAT 3
<input type="checkbox"/>	SECTION 1	ROW A	SEAT 4

CHOOSE FRIEND




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ON THIS PAGE, CHECK THE BOXES OF THE TICKETS THAT YOU WOULD LIKE TO FORWARD. YOU CAN USE THE “SELECT ALL” BOX IF YOU ARE FORWARDING ALL OF THE TICKETS FROM THAT PARTICULAR EVENT.

NOTE: IF YOU ARE PLANNING TO FORWARD TICKETS TO MULTIPLE CONTACTS, YOU WILL NEED TO DO EACH FORWARD SEPARATELY.

ONCE THE BOXES ARE CHECKED, CLICK “CHOOSE FRIEND” TO MOVE ONTO THE NEXT STEP OF THE FORWARDING PROCESS.





← FORWARD TO A FRIEND

HOPS TEST EVENT
WED, MAR 31, 2021 1:05PM PDT
RON TONKIN FIELD

Choose the friend who will receive your tickets or select "Add Friend". Use the Find Friend search box to filter your list.

FIND FRIEND

BRETT BREECE
brettb@hillsborohops.com

JASON GAVIGAN
jasong@hillsborohops.com

ADD FRIEND

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YOU SHOULD NOW SEE YOUR AVAILABLE “FRIENDS” TO FORWARD TICKETS TO. SELECT THE CONTACT THAT YOU WOULD LIKE TO SEND YOUR TICKET TO BY CLICKING ON THE FIELD WITH THEIR NAME IN IT.

IF YOU NEED TO ADD A NEW CONTACT TO YOUR “FRIENDS LIST”, CLICK THE “ADD FRIEND” BUTTON AT THE BOTTOM OF THE PAGE AND FOLLOW THE PROMPTS.*




*EMAIL IS REQUIRED, AS TICKETS WILL BE FORWARDED TO CONTACTS VIA EMAIL.

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← FORWARD TICKETS

HOPS TEST EVENT
WED, MAR 31, 2021 1:05PM PDT
RON TONKIN FIELD

Select "Forward Tickets" to complete the process or Select "Add More Tickets" to include additional tickets.

Forwarding To
JASON GAVIGAN
jesong@hillsborohops.com

✕

SECTION 1

ROW A

SEAT 1

ADD MORE TICKETS

FORWARD TICKETS

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AFTER SELECTING THE CONTACT YOU WISH TO SEND YOUR TICKET TO, YOU WILL SEE THE SCREEN SHOWN TO THE LEFT. FROM HERE YOU CAN EDIT THE “FRIENDS” CONTACT INFO AND THE TICKETS YOU PLAN TO SEND IF YOU NEED TO MAKE CHANGES.




ONCE EVERYTHING IS THE WAY YOU'D LIKE IT TO BE, CLICK THE “FORWARD TICKETS” BUTTON TO EXECUTE THE FORWARDING PROCESS.


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 EVENT DETAILS

HOPS TEST EVENT
WED, MAR 31, 2021 1:05PM PDT
RON TONKIN FIELD

4 SEATS

SECTION 1 FORWARDED TO JASON GAVIGAN	ROW A	SEAT 1
FORWARDED		
SECTION 1	ROW A	SEAT 2
SECTION 1	ROW A	SEAT 3
SECTION 1	ROW A	SEAT 4

TICKET ACTIONS

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YOU HAVE NOW SUCCESSFULLY FORWARDED YOUR TICKET TO YOUR CONTACT.

YOUR CONTACT WILL RECEIVE AN EMAIL TO ACCEPT OR DECLINE THE FORWARD.

WHEN RETURNING TO YOUR “TICKET INVENTORY” YOU WILL NOW SEE A NOTATION INDICATING THAT YOUR TICKET HAS BEEN FORWARDED AND WHO YOU HAVE FORWARDED IT TO.

IF YOU NEED TO RECALL THE TICKET BACK FROM THE CONTACT YOU SENT IT TO, YOU CAN DO SO BY CLICKING THE “TICKET ACTIONS” BUTTON AT THE BOTTOM OF THE PAGE AND FOLLOWING THE PROMPTS.

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