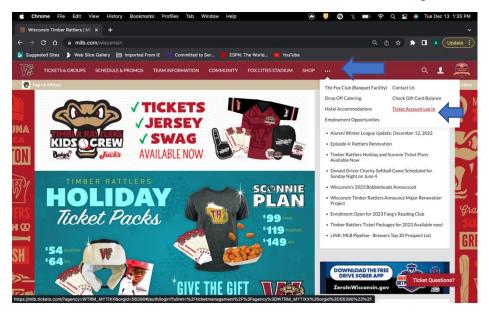
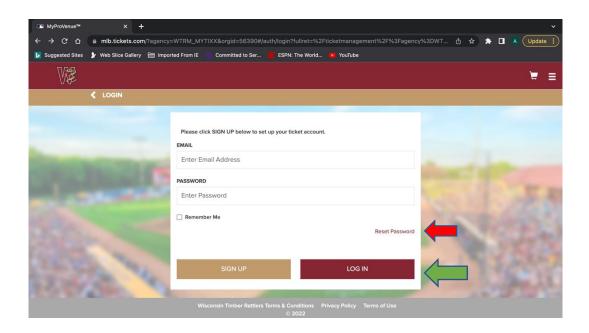
<u>Step 1:</u> Go to https://www.milb.com/wisconsin on your desktop's or laptop's browser. Then hover over the three doted icon on the menu bar; click "Ticket Account Log in."

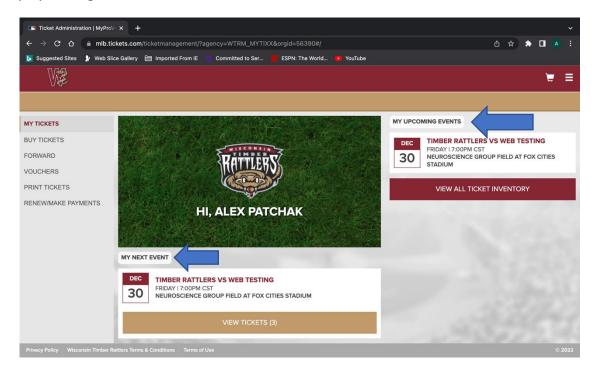


Step 2: Type in your email and password associated with your ticket account then click the "Login" icon.

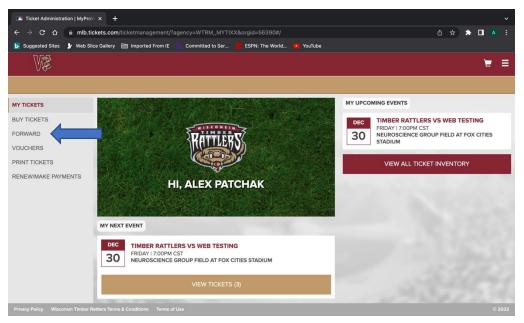
(If needed) If you do not know your password, click the "Reset Password" icon. Once there enter in the email address you use. This will send a link along with a temporary password needed to login.



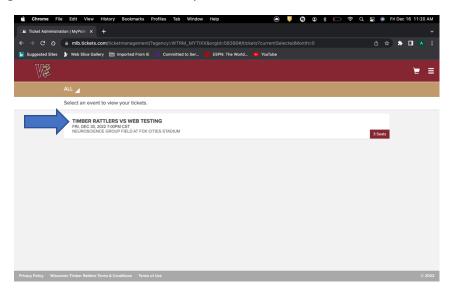
<u>Step 3:</u> You can see your inventory from the home screen under, "My Next Event" or under "My Upcoming Events"



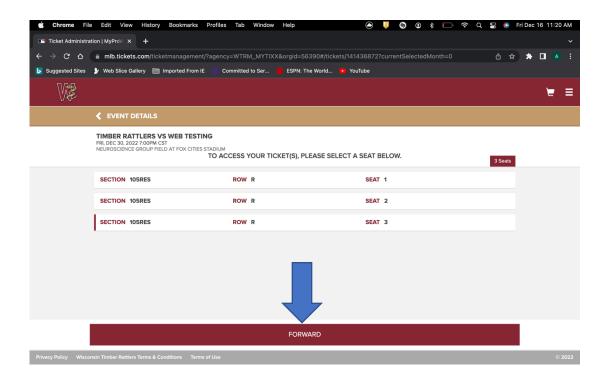
Step 4: To send your tickets to someone else click the "Forward" button on the left side of the screen.



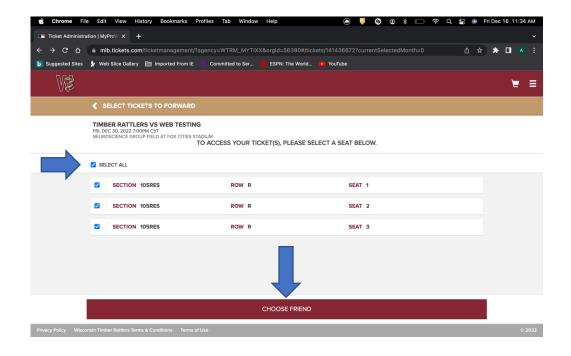
Step 5: The games you have tickets too will drop down and show like this. Find the game you are looking to forward and click directly on it.



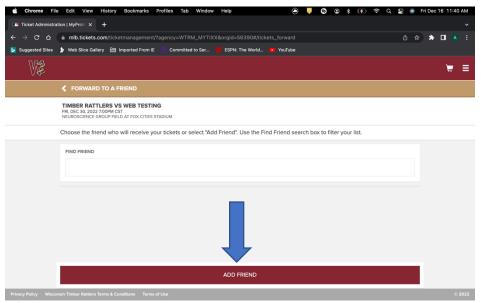
Step 6: Once each seat for the event drops down click, "Forward"



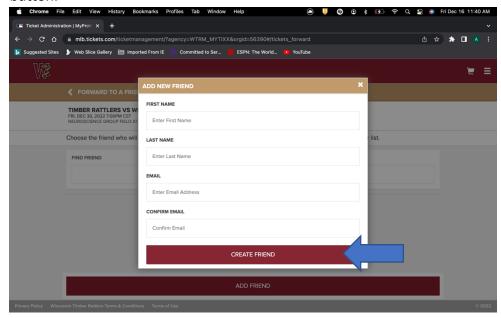
<u>Step 7:</u> Select which seats you would like to send or click, "Select All." Then hit the "Choose Friend" button on the part of the webpage.



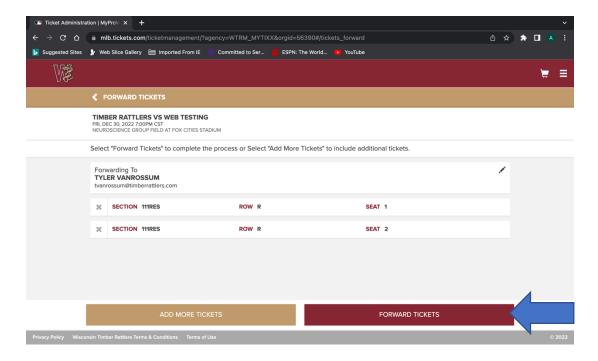
Step 8: If you have sent tickets to someone before they will show up already in your friends list but, if it is your first time forwarding the tickets to them you will have to hit the, "Add Friend" button.



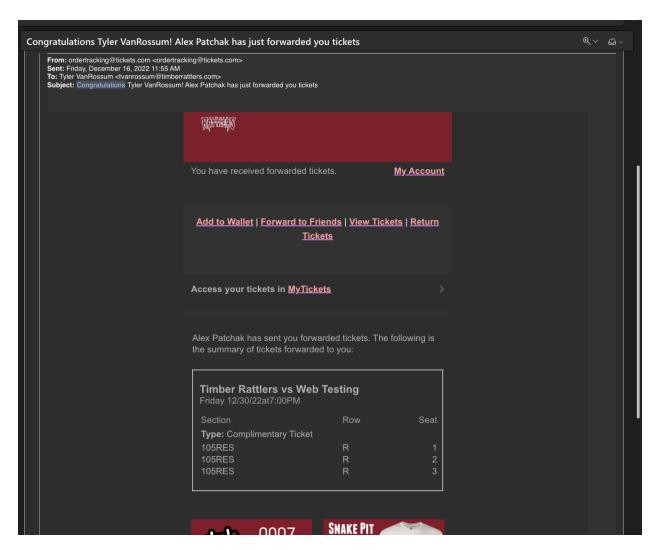
Step 9: Add all the person's information you are sending the tickets too, then click, "Create Friend" button.



Step 10: If you already had a friend added, and wanted to send to them again. All you have to do is click their name. Verify, that you are sending the correct tickets to them and then, click "Forward Tickets"

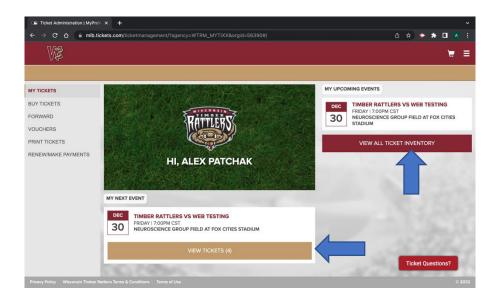


<u>Step 11:</u> If you forwarded the tickets correctly then sender and receiver will get an email from <u>ordertracking@tickets.com</u> with conformation emails that it sent. And the receiver of the tickets will get an email that looks like the below image.

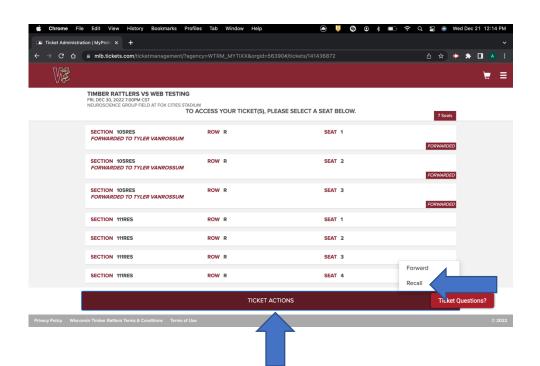


<u>Optional Steps to Recall Tickets:</u> If someone can't go to the game that you forwarded the tickets to, we have a recall option that allows for the tickets to be put back on your account.

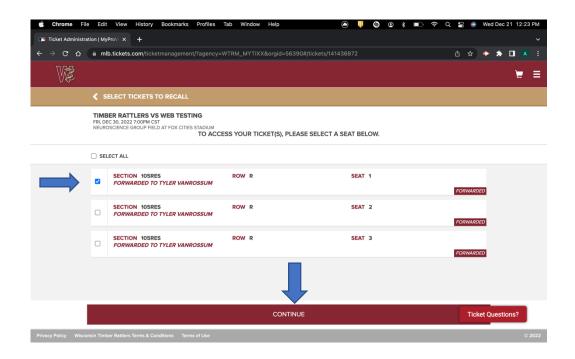
Step 1: From the home page click the event you forwarded the tickets from under, "My Next Event" or from "My Upcoming Events." Then click, "View Tickets"



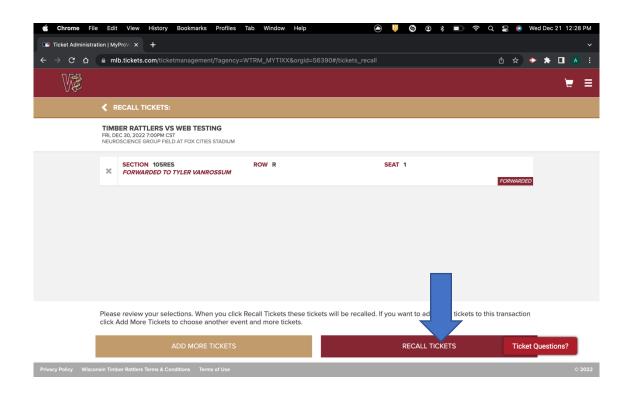
<u>Step 2:</u> From this screen you can see all tickets that you purchased and forwarded. You will go to the bottom of the page and click "Ticket Actions" and this will pull up the side menu which shows "Forward" and "Recall." Click the "Recall" action to continue.



Step 3: From here you select the tickets you would like to recall and click, "Continue"



Step 4: From here click "Recall Tickets"



<u>Step 4:</u> You will receive an email confirmation that the tickets selected have been recalled. Then, if you view your tickets in the event it will show the ticket back on your account.

