

This documentation is intended for those who have purchased tickets with the Emeralds before and have an existing account with an active email, but who have NOT logged into MyProVenue MyTickets before. If you are unsure if you have an existing account email kennedy@emeraldsbaseball.com.

STEP 1

On the front page of the Eugene Emeralds website click on the **MyProVenue MyTickets** link to take you to the log in page.



STEP 2

On the **MyProVenue MyTickets** log in page type in your email and click **SIGN UP**.





STEP 3

Follow the prompts to fill out your First Name, Last Name, Email, and to create a password. Then click **SIGN UP**.

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NOTE

If you have previously logged into MyProVenue MyTickets you will receive this error message. If you get this error message but have not logged in before email kennedy@emeraldsbaseball.com.





USER SIG





STEP 4

Once you successfully sign up click the **CONTINUE** button.



STEP 5

On your MyProvenue MyTickets homepage click on the hamburger menu at the top right of the screen. Then click on **MY ACCOUNT**. Under **MY ACCOUNT** click on **USER PROFILE**.

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STEP 6

Make sure all of your account details are up to date. If they are not, click on the pencil icon at the top right corner. After you update your information click **UPDATE**.

MY ACCOUNT					
USER PROFILE	ACCOUNT DETAILS		×		
PAYMENT INFO	NAME Eugene Emeralds	ACCOUNT ID 544487	_		
EUGENE EMERALDS EWARDS PROGRAM	EMAIL info@emeraldsbaseball.com	DAY NUMBER	STATE Oregon		POSTAL CODE 97401
HANGE PASSWORD	MOBILE NUMBER	ADDRESS			
	MESSAGING OPTIONS Eugene Emeralds Opt In		MESSAGING OPTIONS C I confirm that I am over the age of % Eugene Emeralds Opt In I agree to receive commercial emails fin C FMAI	16. irom emeraldsbaseba	ill.com and MiLB.com
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NOTE

For more information on account management, buying tips, using digital tickets, forwarding tickets, and printing tickets then click on the **FAQ** option in the main menu.