



# DRAGONS SPORT MANAGEMENT PROGRAM

Dragons Sport Management Assistants | Part-time, seasonal internship program

The Dragons Sport Management Assistant (SMA) program gives individuals an understanding of how the Dragons organization is structured, what skills are required to perform the job functions, and what areas in the field of sports interest you most.

If you're looking for a job that will challenge and inspire you, a job that will offer tremendous professional and personal growth, and a job that will provide unique experiences, then Dayton Dragons Professional Baseball is the right place for you.

The ideal candidate must enjoy working in a fast-paced environment, and willing to work non-traditional hours. SMAs must be available for 40 of the 66 home games and all mandatory events.

SMAs will be working in a variety of roles that could include but are not limited to, the following:

### DRAGONS GAME DAY ROLES:

- |                                |  |
|--------------------------------|--|
| Pre-game VIP tours             | Assisting with sponsor promotions          |
| VIP Guest Services staff       | Selling 50/50 raffle tickets               |
| Fun Zone kid's game area staff | Pre-game parade assist                     |
| Customer Service Booth staff   | Set-up and tear down of plaza activities   |
| Box Office game day windows    | Handing out <i>PlayBall!</i> game programs |
| Preparation of premium areas   | Pre and post-game pass outs                |

### OFFICE HOURS:

- |                                    |                                     |
|------------------------------------|-------------------------------------|
| Promotion order fulfillment        | Creation and inventory of tour bags |
| Miscellaneous deliveries           | Tracking and expanding databases    |
| Stadium and facilities preparation | Ticketing phone calls               |
| Retail sales experience            | Promotion sales tracking            |
| Donation requests fulfillment      | Assisting with event preparation    |

### EVENTS (over 60 sponsor events):

- |                             |   |
|-----------------------------|---|
| Movie nights                | Logan Wilson Celebrity Softball                 |
| Great American Beer Tasting | College Prep Night                              |
| Charity walks               | Off-site Block Parties                          |
| Meet the Team               | Dragons 5K                                      |
| Company B2Bs                | College and high school baseball games          |
| Job fairs                   | Company baseball, kickball, & other tournaments |

### MISCELLANEOUS HELP:

- |                           |                                       |
|---------------------------|---------------------------------------|
| Assisting with tarp pulls | Mascot appearances                    |
| Field Trip Program tours  | Assisting other departments as needed |

### START/END DATES & HOURS

February – October 2025

#### • Training (9am-5pm):

February 21, February 28, March 7, March 14, March 21, and March 28 (backup).  
*ALL SESSIONS ARE ABSOLUTELY MANDATORY.*

#### • Home games:

Tuesday-Saturday: 4:00pm–9:00pm (ending time varies by game).  
Sunday: 10am–3:00pm (ending time varies by game).

#### • Additional hours:

Office hours, events, and other projects as scheduled.  
*Events typically occur on nights and weekends when the team is away.*

### COMPENSATION

\$11/hour. Dragons can assist with paperwork if class/course credit if applicable.

To apply, send your resume and cover letter to **Kaylie Marshall, Manager of Corporate Partnerships**, at [kaylie.marshall@daytondragons.com](mailto:kaylie.marshall@daytondragons.com), or via mail at the address below:

Dayton Dragons Professional Baseball  
Attn: Kaylie Marshall  
P.O. Box 2107  
Dayton, Ohio 45401-2107

**RECOMMENDED DEADLINE TO APPLY:** December 15, 2025

*Please note: Hiring for this position may close before this deadline.*

**DISCLAIMER:** Various roles in this position may require the ability to lift up to 50lbs.

**Dayton Dragons Professional Baseball is proud to be an equal opportunity employer.**

