

DRAGONS SPORT MANAGEMENT PROGRAM

Dragons Sport Management Assistants | Part-time, seasonal internship program

This internship program gives individuals an understanding of how the Dragons organization is structured, what skills are required to perform the job functions, and what areas in the field of sports interest you most.

If you're looking for a job that will challenge and inspire you, a job that will offer tremendous professional and personal growth, and a job that will provide unique experiences, then Dayton Dragons Professional Baseball is the right place for you.

The ideal candidate must enjoy working in a fast-paced, energetic environment, and be willing to work extra, non-traditional hours.

Dragons Sports Management Assistants (SMA) will be working in a variety of roles, including, but not limited to, the following:

DRAGONS GAME DAY ROLES

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| Pre-game VIP tours | Assisting with sponsor promotions |
| VIP Guest Services staff | Assisting with post-game activities |
| Selling 50/50 raffle tickets | Customer Service Booth Guest Services |
| Dragons Zone kid's game area staff | Dragons Den Team Store staff |
| Box Office game day windows | Handing out <i>PlayBall!</i> game programs |
| Preparation of premium areas | Game-day receptionist |
| Set-up and tear down of plaza activities | |

OFFICE HOURS

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|-----------------------------------|--|
| Promoting sponsor events | Creation and inventory of tour bags |
| Miscellaneous deliveries | Tracking and expanding databases |
| Coordinating scheduling | Stadium and facilities preparation |
| Retail sales experience | Entertainment film request fulfillment |
| Donation requests fulfillment | Assisting with planning events |
| Season ticket service phone calls | |

EVENTS AT THE BALLPARK (assisting with over 60 sponsor events):

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|-----------------------------|----------------------------------|
| Movie nights | Company picnics |
| Great American Beer Tasting | College Prep Night |
| Yoga in the Outfield | End of Season Appreciation Party |
| Happy hour events | Company softball tournaments |
| Baseball camps | High school baseball games |
| Dragons 5K | College baseball games |

MISCELLANEOUS HELP

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|---------------------------------|---------------------------------------|
| Ticket promotion and tabling | Assisting with school assemblies |
| Face painting at sponsor events | Colored hair-spraying at events |
| Field Trip Program tours | Creating balloon animals at events |
| Mascot appearances | Assisting other departments as needed |

START/END DATES & HOURS

Late February – Mid October 2024

- Home games:
 - Monday-Saturday: 4:15pm–9:00pm (ending time varies by game).
 - Sunday: 10am–4:00pm (ending time varies by game).
- Training sessions: February 24 (9am–5pm), March 2 (9am–5pm), March 9 (9am–5pm), March 16 (9am–5pm), March 23 (9am–5pm). **All sessions are absolutely mandatory.**
- Additional hours: Events at the park and special projects as scheduled (events typically occur on nights/weekends when the team is out of town).

COMPENSATION

\$10.10/hour. Dragons can assist with paperwork if class/course credit if applicable.

To apply, send your resume, cover letter, and headshot to **Kaylie Marshall, Manager of Corporate Partnerships**, at kaylie.marshall@daytondragons.com, or via mail at the address below:

Dayton Dragons Professional Baseball
Attn: Kaylie Marshall
P.O. Box 2107
Dayton, Ohio 45401-2107

Deadline to apply: December 31, 2023.

Dayton Dragons Professional Baseball is proud to be an equal opportunity employer.

