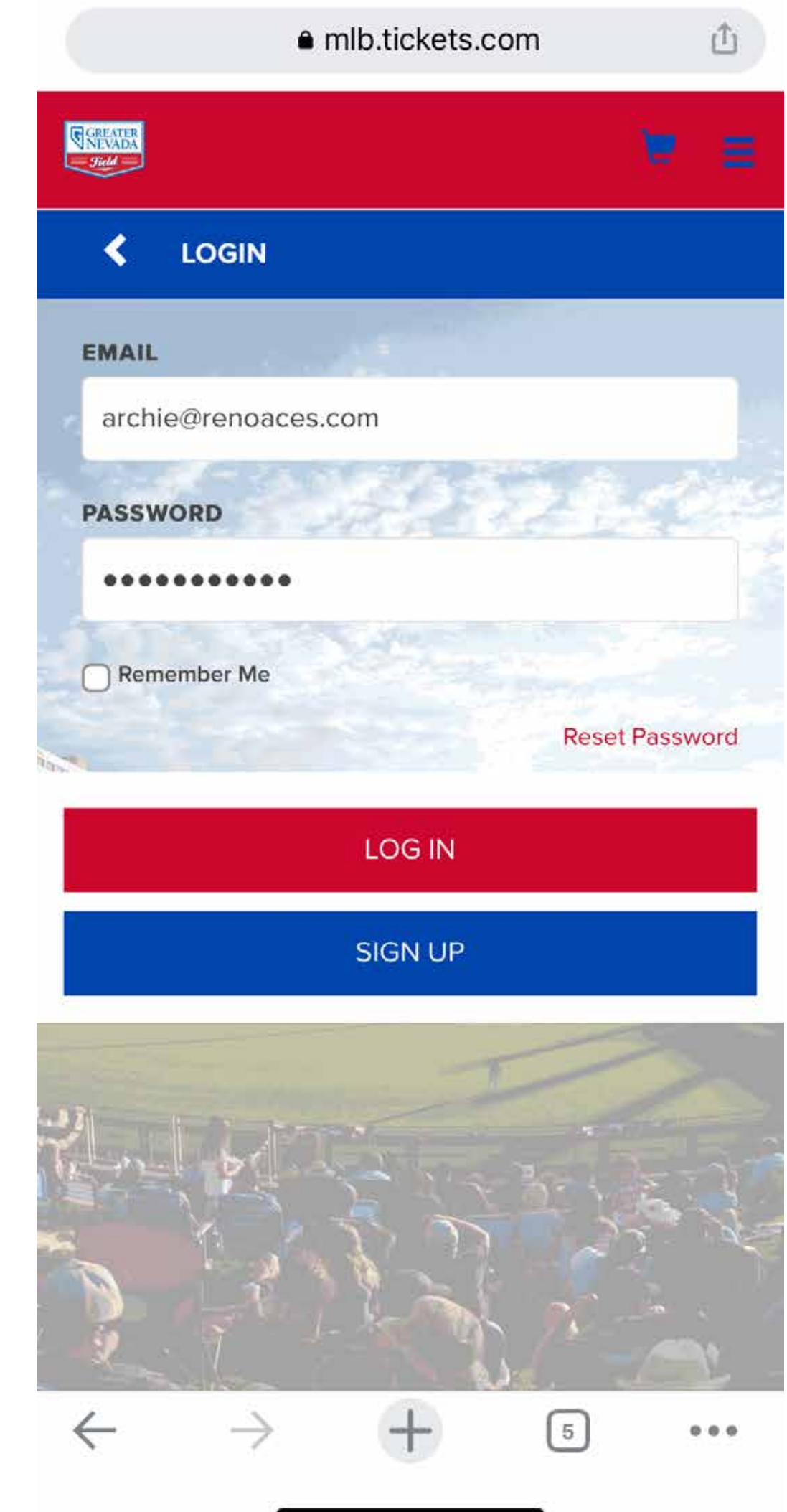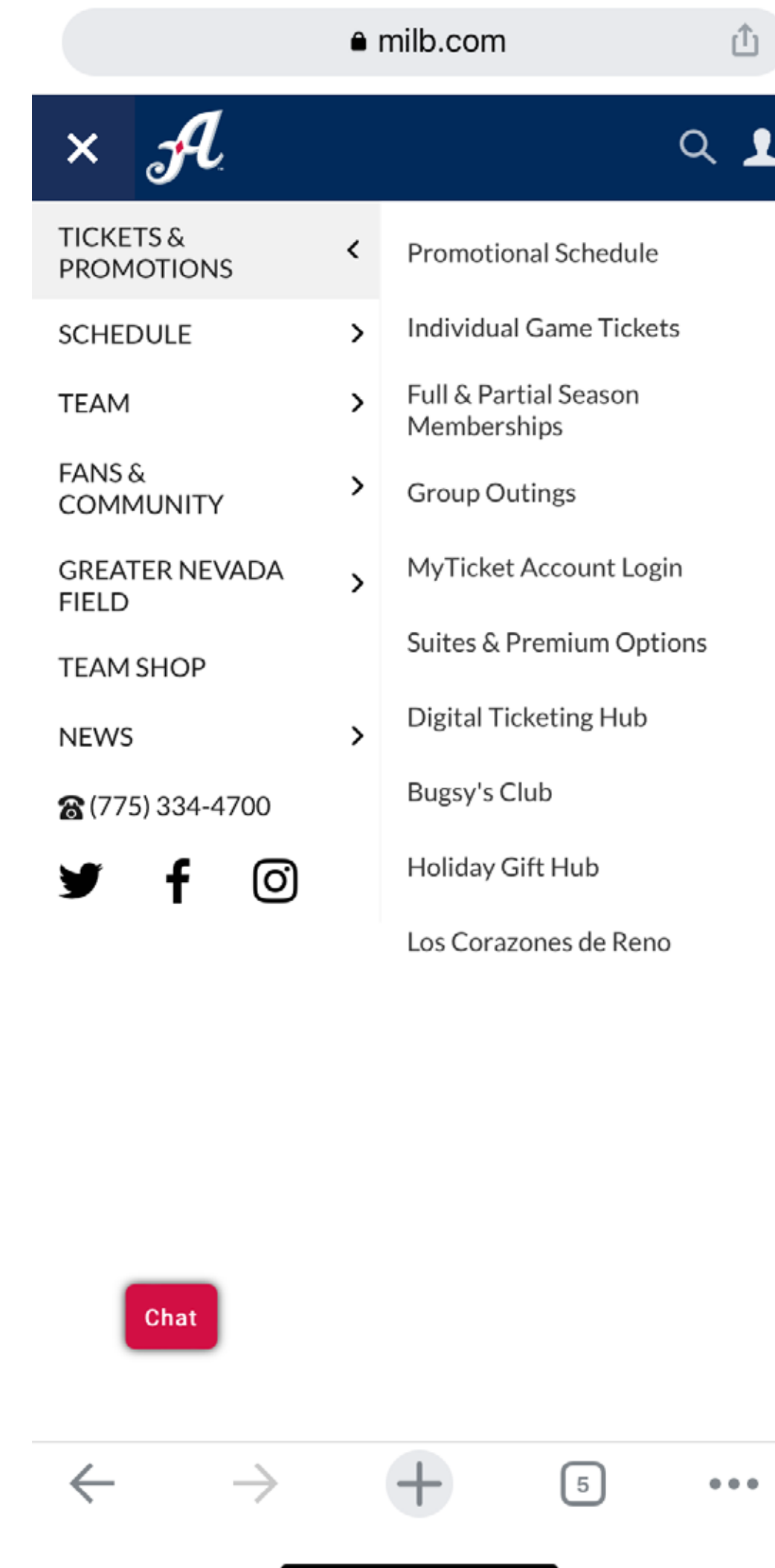# DIGITAL TICKETING GUIDE

Go to **RenoAces.com** and click on the **MyTicket Account Login** button under the Tickets & Promotions tab.

Enter your **email address** and **password** and click the **Log In** button.

For new users, click the **Sign Up** button and enter your information into the designated fields to create an account.
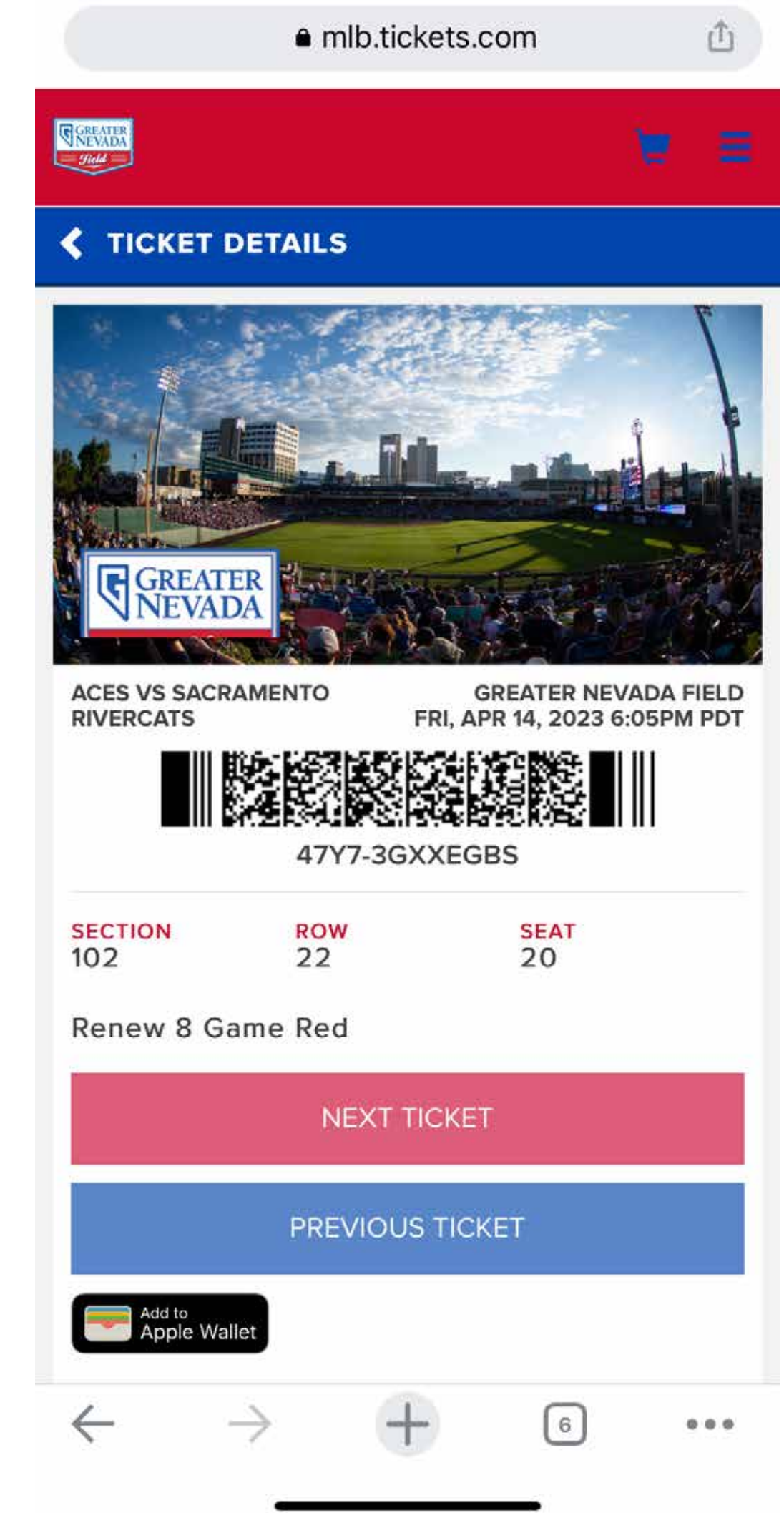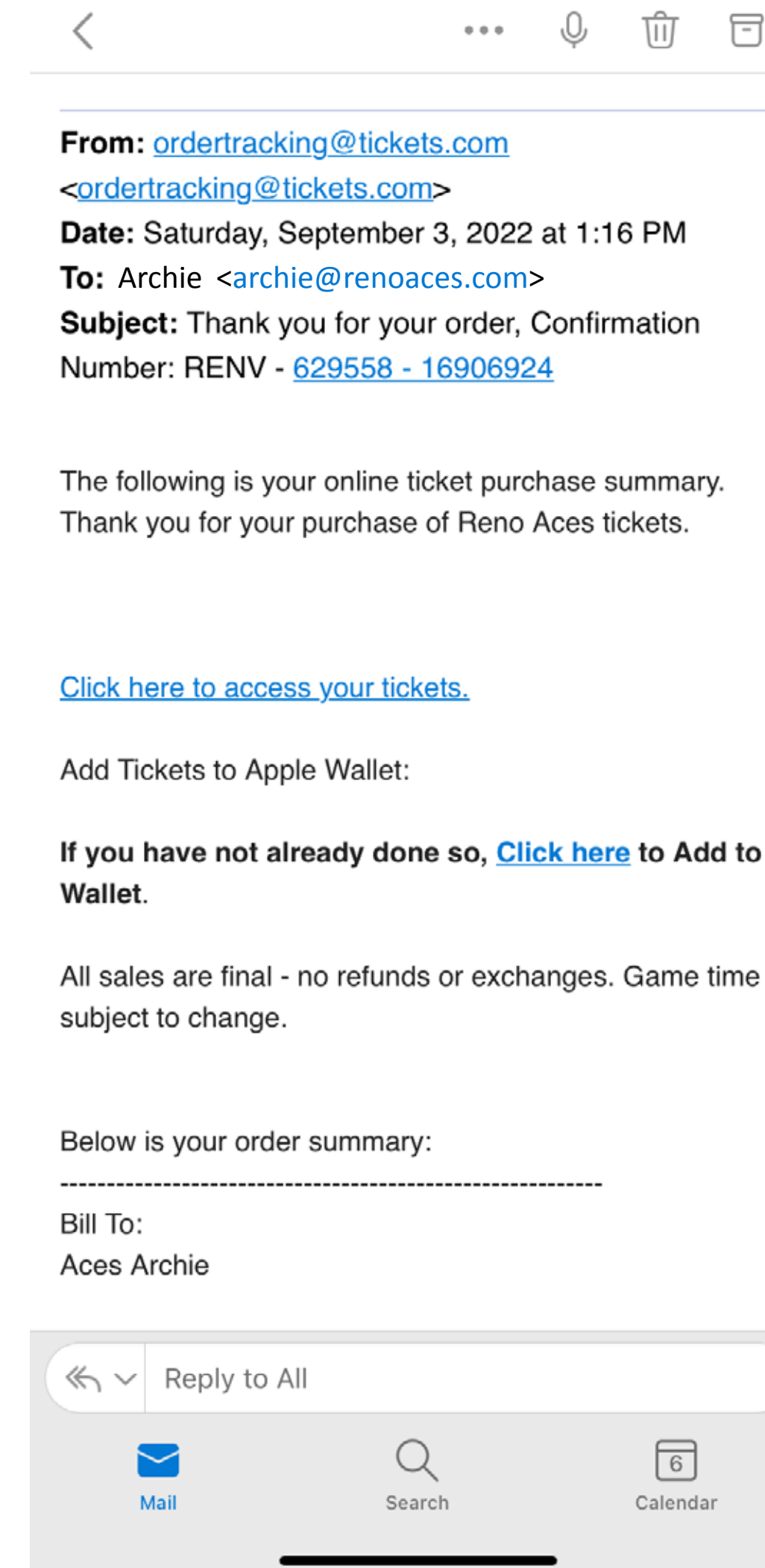
Tickets sent via email will come from **ordertracking@tickets.com**

Check your **spam folder** if you don't see the email in your inbox.

In the email click the **Click Here to Access Your Tickets** link.

Confirm the date and seating location, then select and **add them to your mobile wallet.**

From: ordertracking@tickets.com <ordertracking@tickets.com>
Date: Saturday, September 3, 2022 at 1:16 PM
To: Archie <archie@renoaces.com>
Subject: Thank you for your order, Confirmation Number: RENV - 629558 - 16906924

The following is your online ticket purchase summary. Thank you for your purchase of Reno Aces tickets.

Click here to access your tickets.

Add Tickets to Apple Wallet:

If you have not already done so, Click here to Add to Wallet.

All sales are final - no refunds or exchanges. Game time subject to change.

Below is your order summary:

Bill To:
Aces Archie

Reply to All

Mail   Search   Calendar

---

mlb.tickets.com

TICKET DETAILS

ACES VS SACRAMENTO RIVERCATS   GREATER NEVADA FIELD
FRI, APR 14, 2023 6:05PM PDT

47Y7-3GXXEGBS

SECTION	ROW	SEAT
102	22	20

Renew 8 Game Red

NEXT TICKET

PREVIOUS TICKET

Add to Apple Wallet

Once logged in to your MyTickets account, click the **View Tickets** button under **My Next Event**.

Select the tickets for the event that you would like to view. You will then see your **ticket barcode**.

You can switch between seats by hitting the **Next Ticket** and **Previous Ticket** buttons.
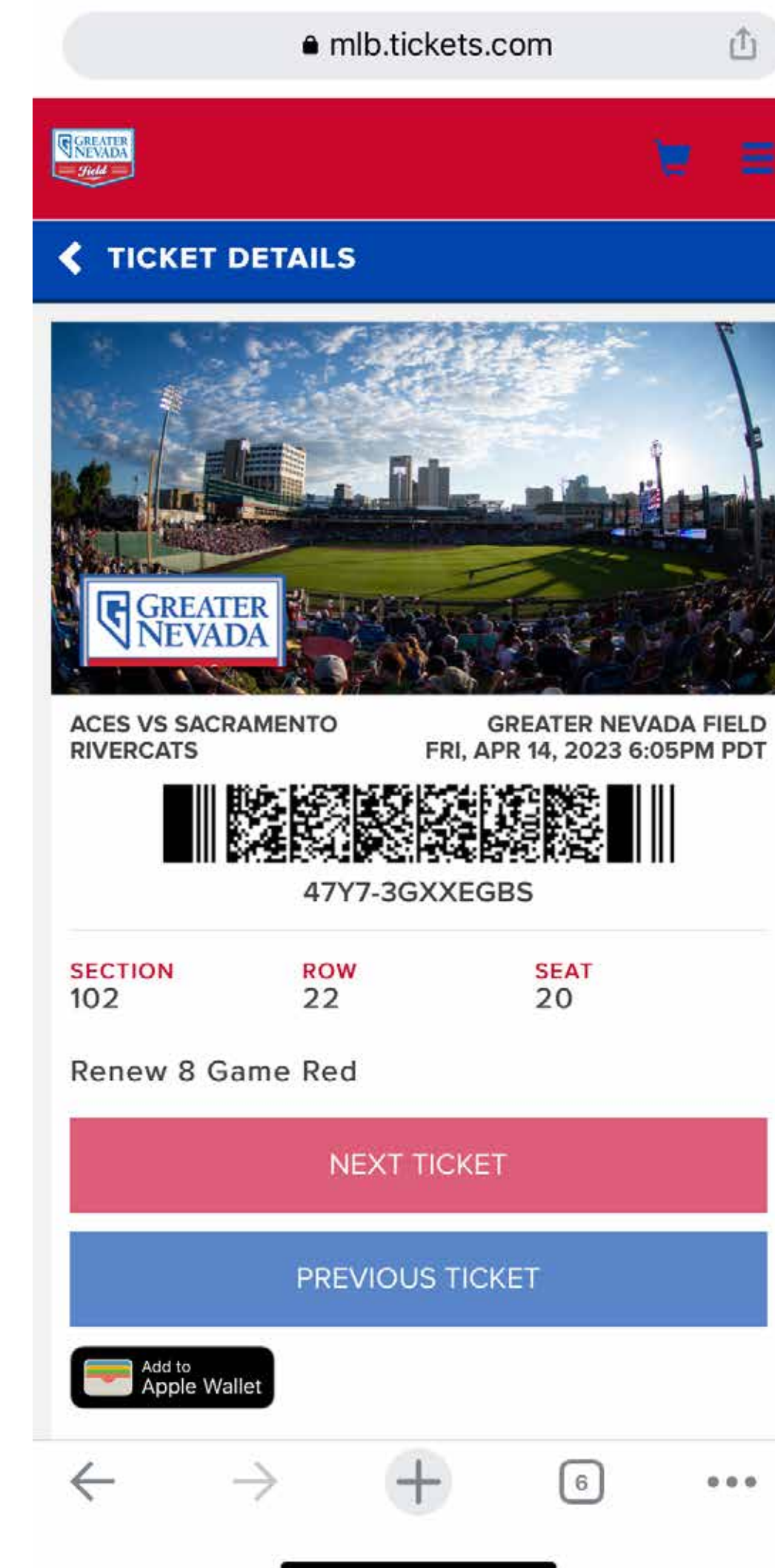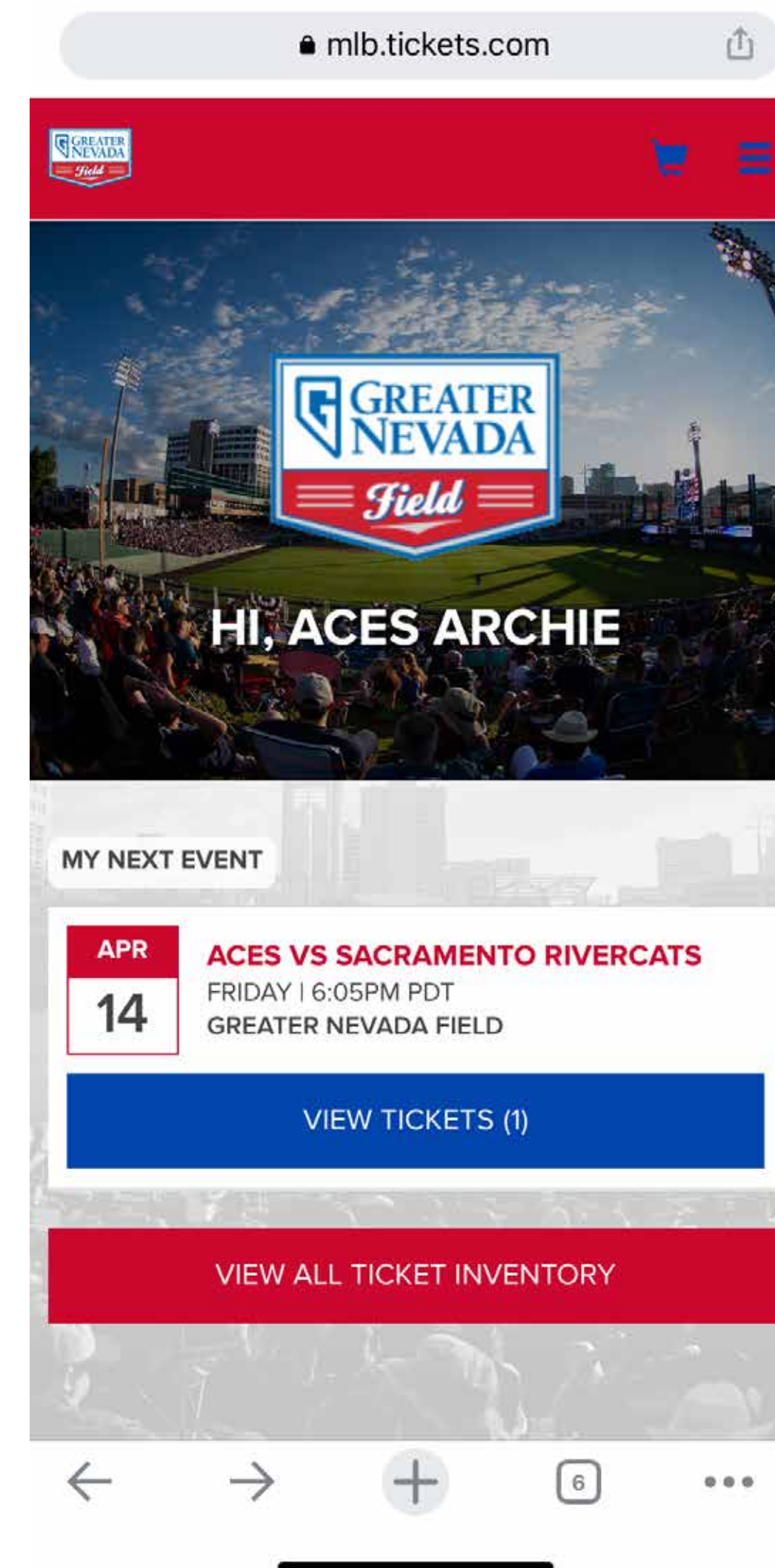
Once logged in, click the **Print Tickets** button on the left side of the screen.

Click the drop-down arrow for the event and **select the seats** you'd like to print or click the **Select All** button.

Press **continue** and confirm the date and seats are correct.

Select the **Print Tickets** button and continue to the final confirmation page. Click the **View & Print Tickets** button to complete the process.
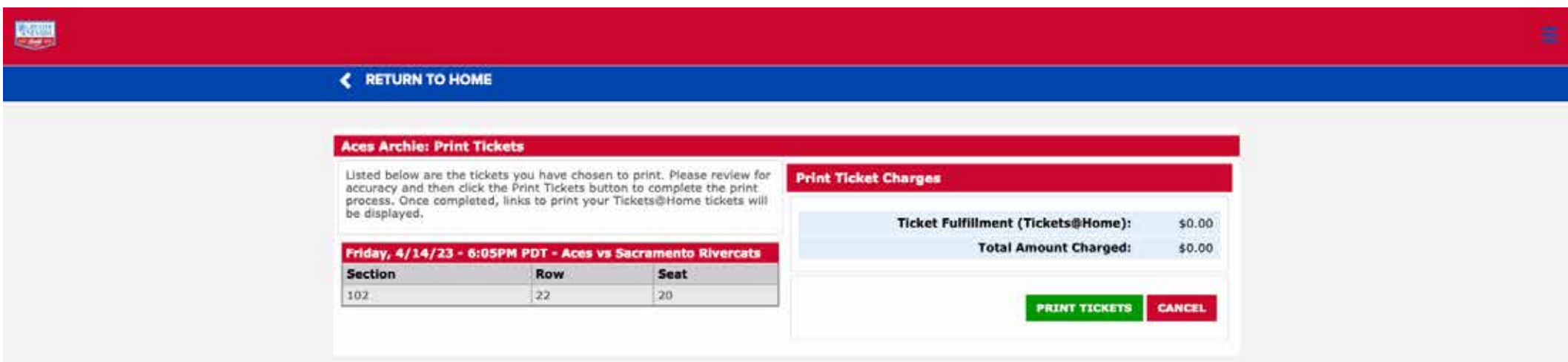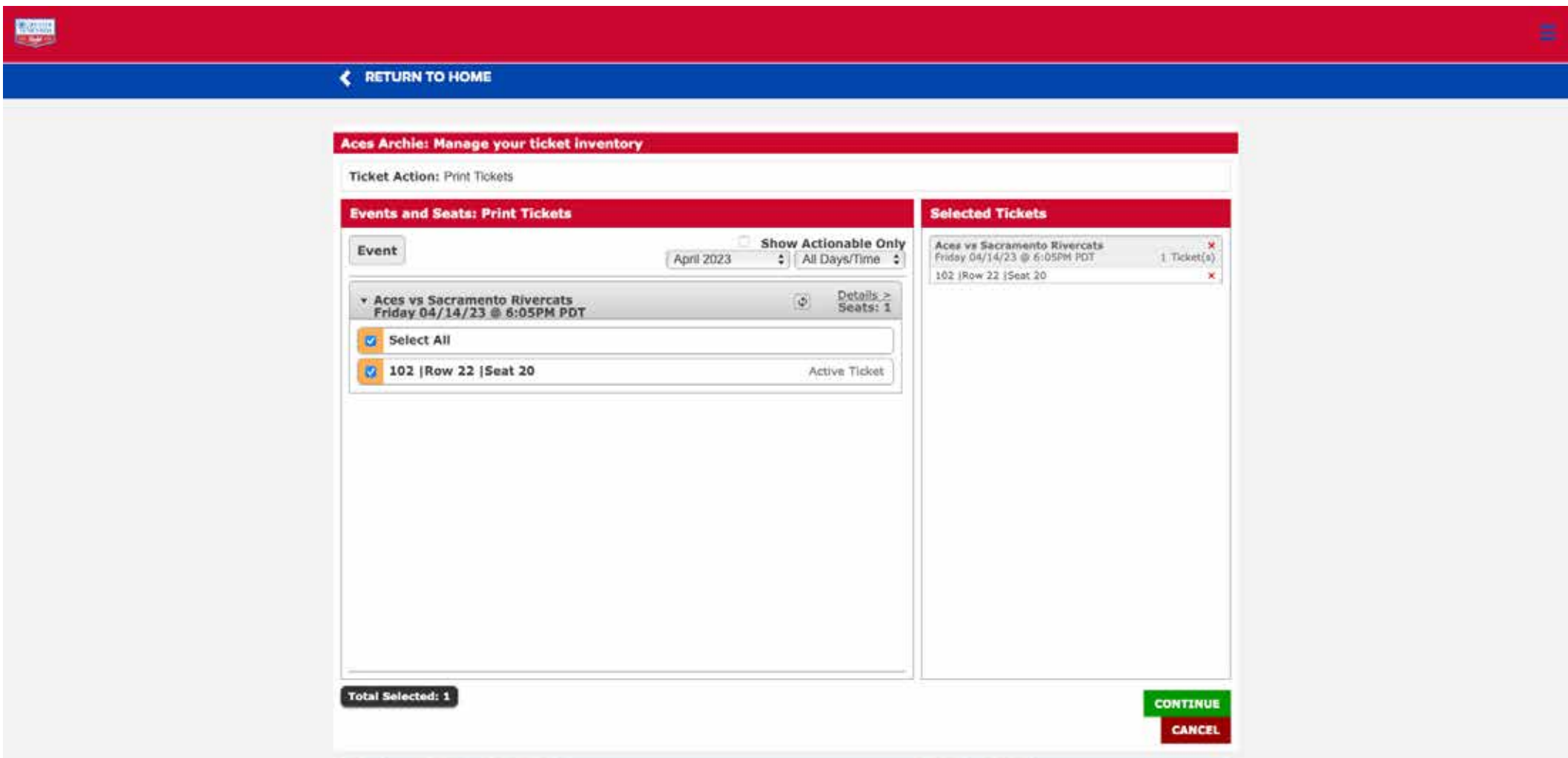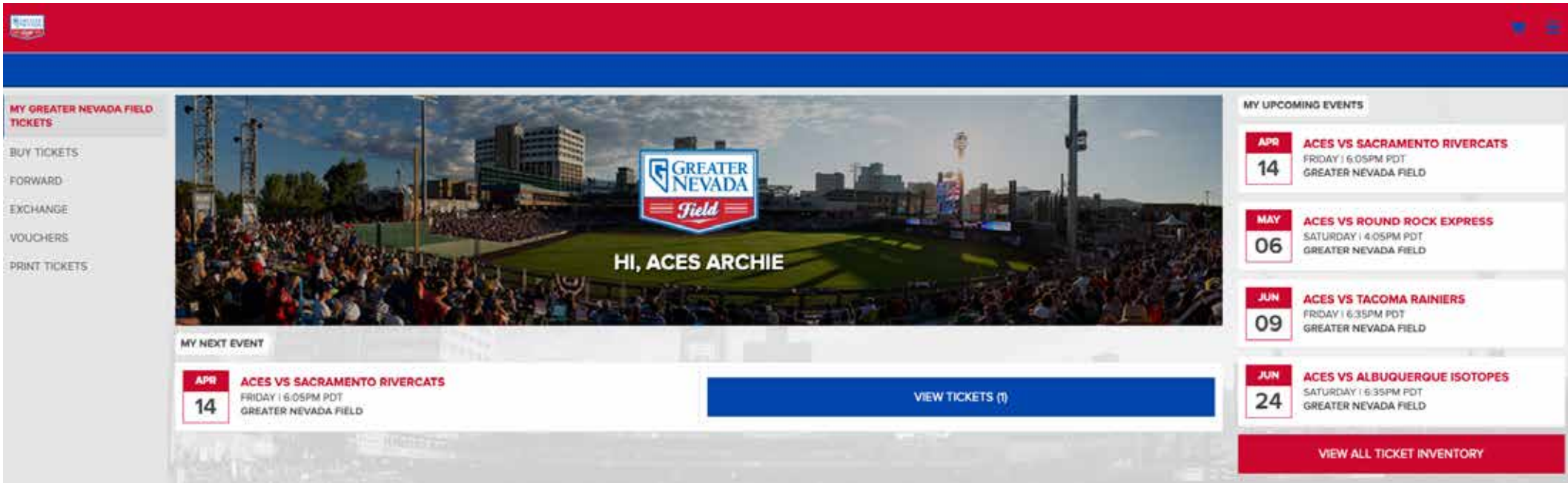
Once logged in, click the ticket you would like to forward and select **Ticket Actions**.

Click on the **Forward** button and select the seats you would like to forward.
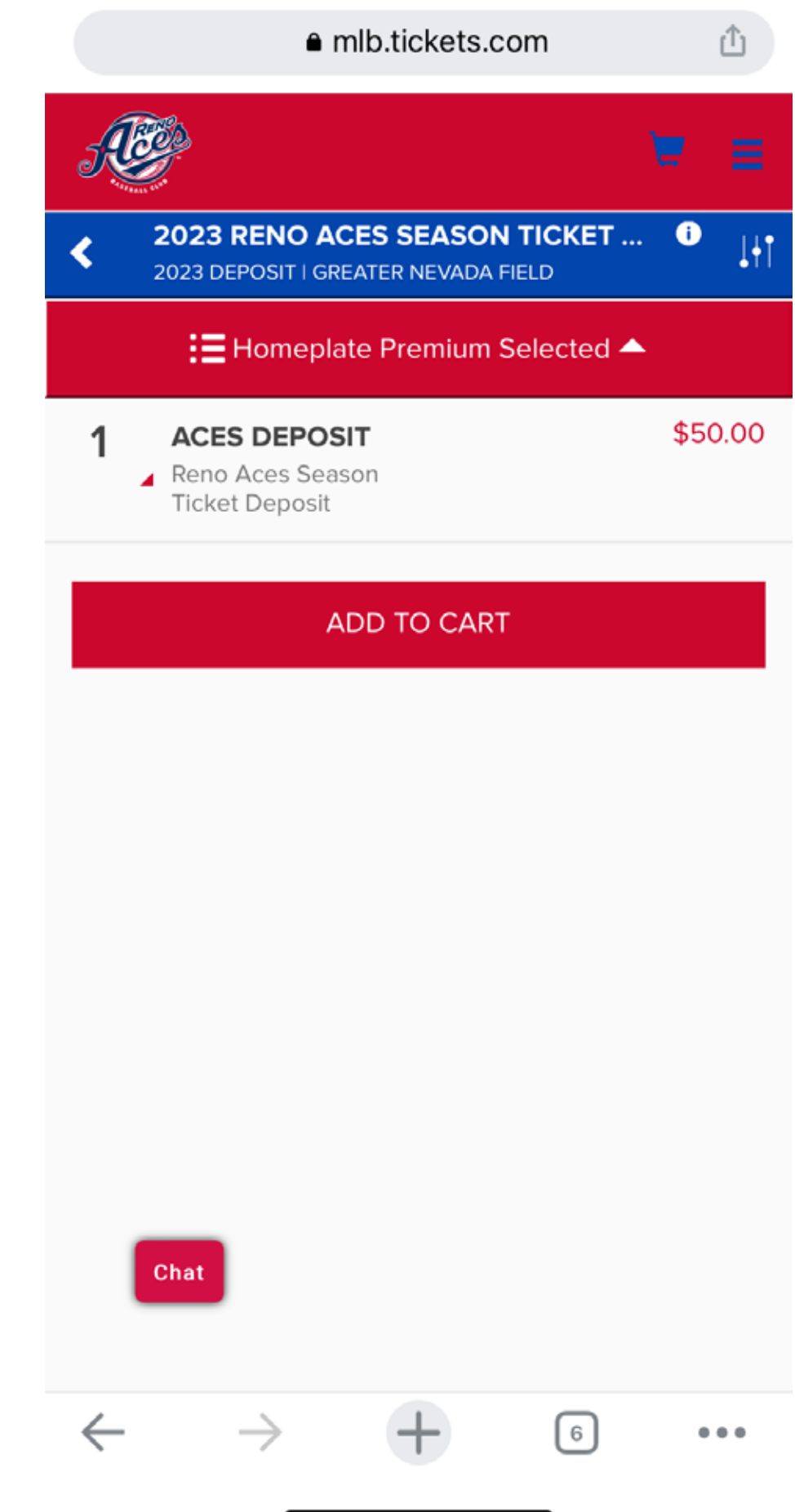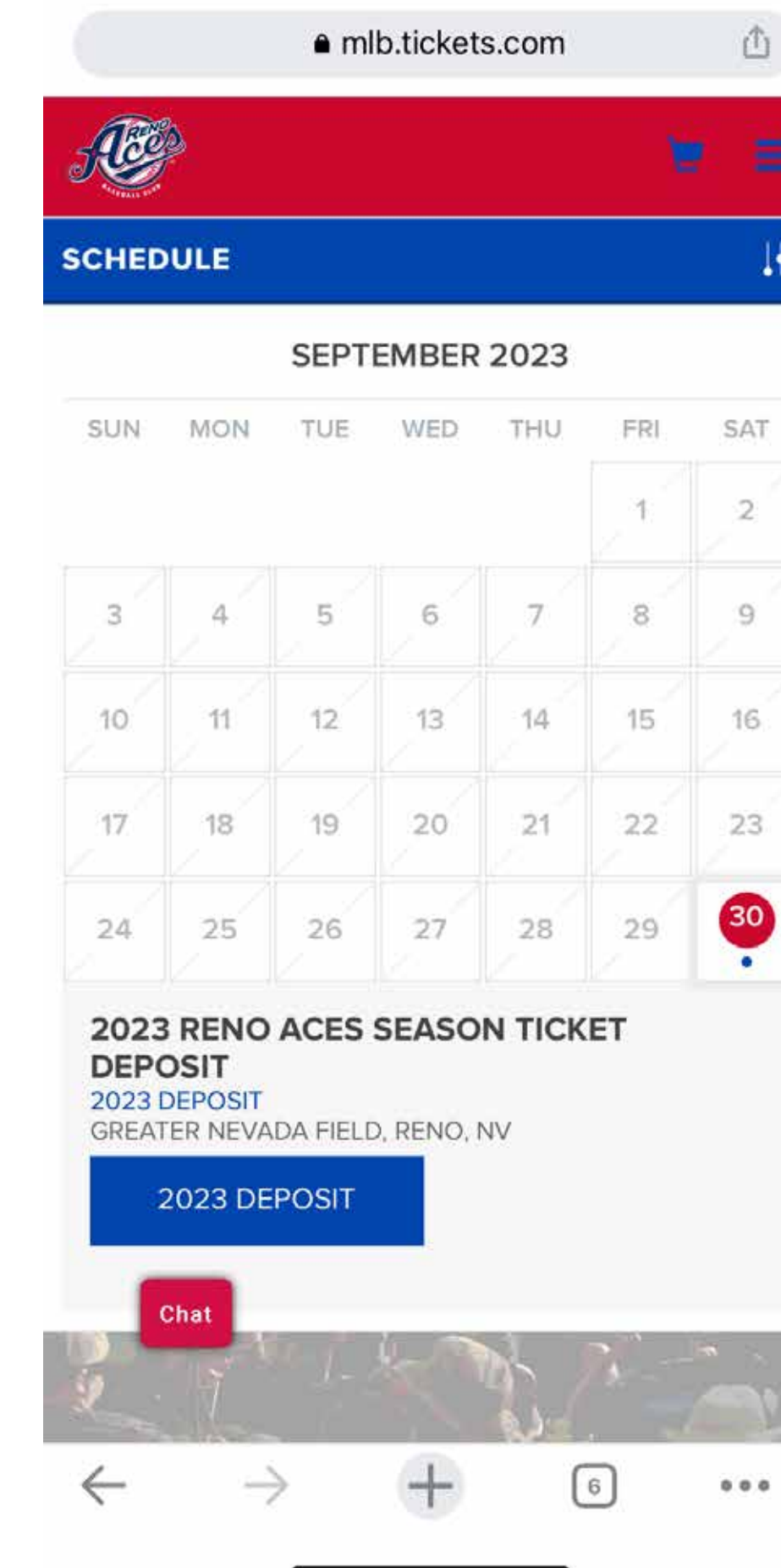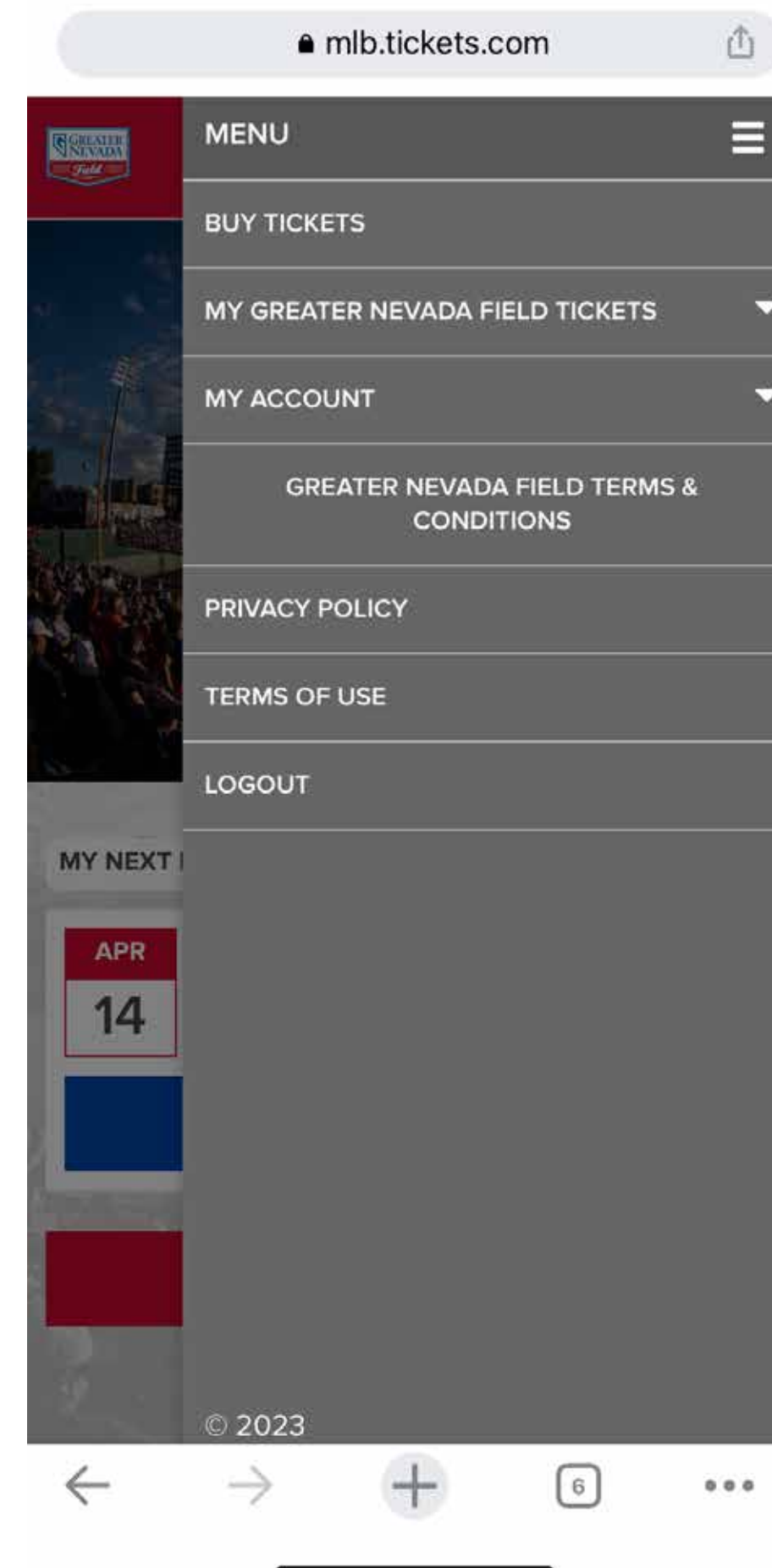
Next, click **Choose Friend**. Select the friend you'd like to forward to or add a new friend.
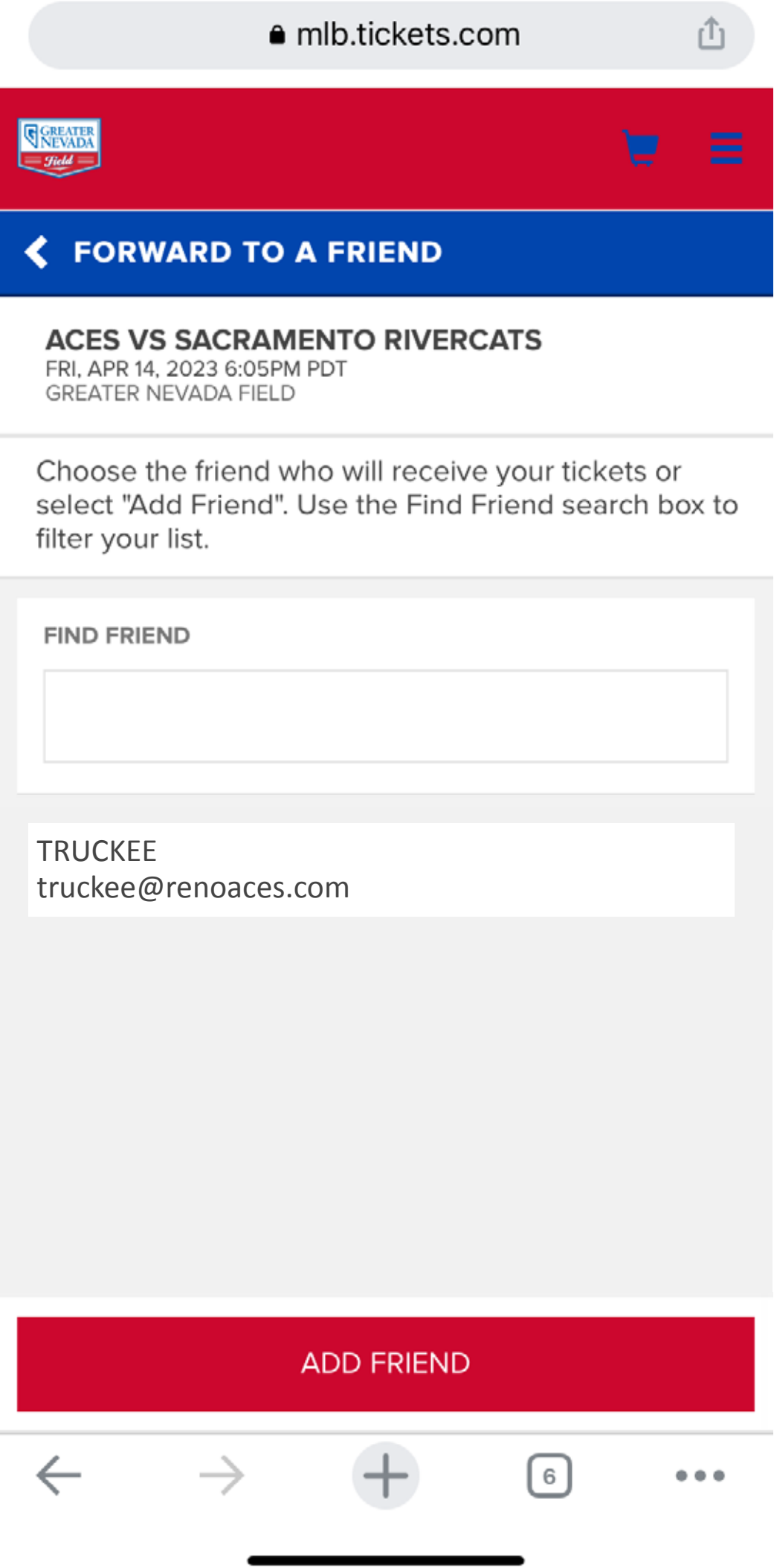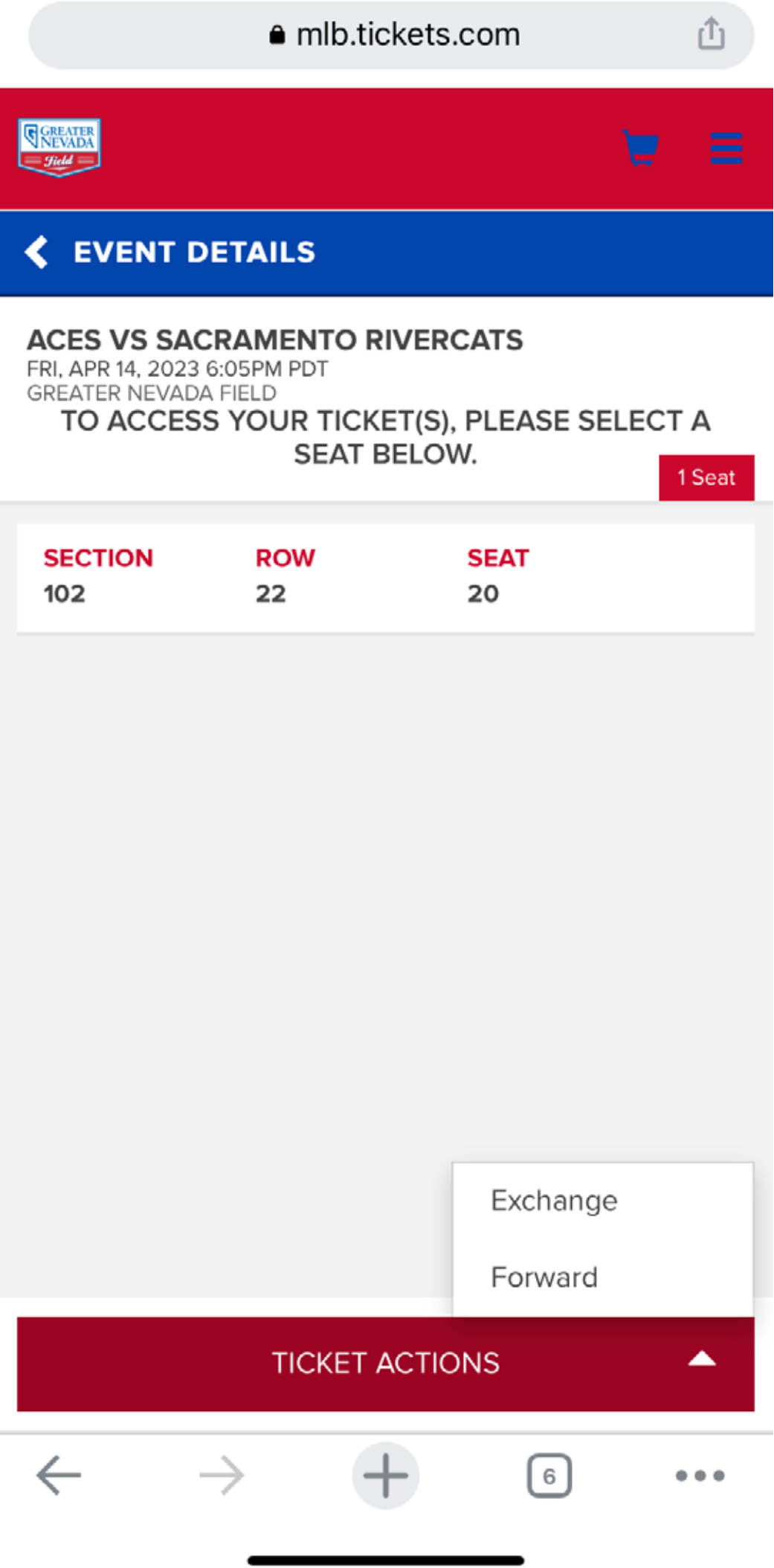
Once logged in, click the hamburger menu in the top right corner and select **Buy Tickets**.

Select the event you would like to purchase tickets to and **a pop-up will appear**.

Click **Add to Cart** and complete the purchase process.

Select the tickets you would like to exchange and click **Ticket Actions** and select **Exchange**.

On the next page, click **Find Eligible Events** and select the event that you would like to exchange tickets into.

Click on the section you would like to sit and **select the seats** you would like, then press **Continue**. Click **Place Order** to complete.