



# DONATION REQUEST FORM



- Your donation request must be received at least four weeks prior to the date of your event
- Donation request form must include all information to be considered for a possible donation
- Please type or print clearly and completely
- Thank you for your patience—due to the volume of donation requests we receive it is not always possible to follow up correspondence. **We will contact you if we are able to fill your donation request.**

Event day and date: \_\_\_\_\_

Hosting organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Event Name: \_\_\_\_\_ Event Sponsor: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Description (be specific, the cause, who benefits, etc.): \_\_\_\_\_

Items to be used for (silent auction, raffle prize, etc.): \_\_\_\_\_

Please return completed form and written request on your organization's letterhead to  
Fredericksburg Nationals Baseball  
Attn: Donations  
42 Jackie Robinson Way  
Fredericksburg, VA 22401  
Or email: [aflock@frednats.com](mailto:aflock@frednats.com)

\*Due to the number of requests received, a submitted for does NOT guarantee a donation

## OFFICE USE ONLY

Date Received: \_\_\_\_\_

Donation Request Filled: YES / NO

Donated Items: \_\_\_\_\_

Donated Value: \_\_\_\_\_