



CAROLINA MUDCATS BASEBALL CLUB
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Position Description

Ticket Taker

Summary Ticket Takers must be courteous and knowledgeable. The primary responsibility of this position is to collect a valid ticket from each guest who enters Five County Stadium. Ticket Takers work three to five hours per game.

Essential Duties and Responsibilities include the following. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other duties may be assigned. These may include handing out programs or filling in as a Ticket Seller when needed.

Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Must be able to stand on concrete for long periods of time, required to greet and communicate with each guest as you scan and verify tickets, must be able to report two hours prior to game time, and must be able to work in inclement weather.

Computer Skills

To perform the job successfully, an individual should have knowledge of Microsoft office software including Word, Excel, PowerPoint, Access, Outlook, and Internet Explorer.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is frequently required to use hands to finger, handle, or feel and talk or hear. The employee is frequently required to reach with hands and arms. The employee is frequently required to stand; walk; sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and /or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to outside weather conditions, which may include heat, cold and various forms of precipitation.

The employee is occasionally exposed to moving mechanical parts.

The noise level in the work environment is usually moderate.

Work Hours

Hours vary according to the game and event schedule.



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